

5 Bor
6 Gelogo, La
7 Alipar, Vhon Cebu
Daniella Liezbe



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

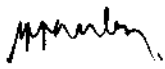
**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2022- 205

TO : **JOSEPH R. GEMINA**
PDO II – DRRM

Through the Respective Division/Section/PSDS/DIC/School Head

STEPHENE LUANG CAÑADA, Ayungon 2
HERSON TAGHAP, Ayungon 2
CLINT D. NOBLEFRANCA, Ayungon 2
DENNIS BADOY PINO, Mabinay 4
GLYNDEL D. PASTOR, Ayungon 1
ROGIECRIS C. AMARO, Ayungon 1
RUBY ANN L. HISOLER, Valencia
JAN REY A. GAITERA, Siaton 3

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
5/4/22

SUBJECT : **DOCUMENTATION AND FINALIZATION OF SCHOOL DAMAGES
REPORT DUE TO TYPHOON ODETTE**

DATE : May 4, 2022

1. You are hereby directed to attend the Documentation and Finalization of School Damages Report Due to Typhoon Odette on May 24-26, 2022, at La Limar Beach Resort, La Libertad, Negros Oriental.
2. Participants to this workshop are required to bring the following:
 - Face masks and hand sanitizers. Minimum guidelines and protocols set by the DOH, IATF, and other agencies shall be always observed during the activity; and
 - Laptop with extension wire.
3. Travelling, Meals (breakfast, lunch, & dinner), snacks (AM & PM), accommodation, transportation & other incidental expenses incurred shall be charged against DRRM Funds subject to the usual accounting and auditing rules and regulations.

10 4 MAY 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph

a) Meals and Snacks

First Meal - Dinner (May 23, 2022)

Last Meal - PM Snacks (May 26, 2022)

b) Accommodation

Check-in: May 23, 2022 (2pm)

Check-out: May 26, 2022 (12nn)

4. For immediate dissemination and compliance.