



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 226

TO : **ASDSs and SGOD Chief**
All Public Schools District Supervisors/
District in-Charge/District Care Takers
All Others Concerned

FROM : *Senen Priscillo P. Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **DIVISION CONFERENCE OF ALL DISTRICT LEADERS**

DATE : May 17, 2022

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Takers for a **Division Conference** at **8:00 o'clock in the morning on May 24, 2022, at La Libertad District.**
2. The conference aims to:
 - a. discuss accomplishments in the third quarter of SY 2021-2022;
 - b. present activities set for the 4th quarter of SY 2021-2022; and
 - c. appreciate collaboration and teamwork in attaining the set objectives.
3. Drop off school is at La Libertad Central School, La Libertad District 1.
4. Stringent health protocols like wearing of facemask and face shield, social distancing, etc. shall be observed.
5. Everyone is requested to come on time, thus for those who wish to sleep on the day before the conference to join the activity on time, kindly make arrangement with the host PSDSs.
6. Travel and other incidental expenses related to the activity shall be charged against Division/School MOOE or other local funds subject to the usual accounting rules and regulations.
7. This serves as an **Authority to Travel.**
8. For information and compliance.

MAY 17 2022

ISPP/ MKP-JMA-NLR/OASDS-R/ NLR/



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