

Republic of the Philippines

Devartment of Education

REGION VII - CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM MLA-2022- 230

TO

Through the Respective Division/Section/PSDS/DIC/School Head

RAY PATRICK A. BALDERAS

District DRRM Coordinator (Secondary)

La Libertad 2

Marken

FROM

SENEN PRISCILLO P. PAULIN, CESO V

Schools Division Superintendent

Office of the Schools Division Superintendent

SUBJECT

DOCUMENTATION AND FINALIZATION OF SCHOOL DAMAGES

REPORT DUE TO TYPHOON ODETTE

DATE

May 18, 2022

- 1. You are hereby directed to attend the Documentation and Finalization of School Damages Report Due to Typhoon Odette on May 24-26, 2022, at La Limar Beach Resort, La Libertad. Negros Oriental.
- 2. Please bring the following:
 - · Face masks and hand sanitizers. Minimum guidelines and protocols set by the DOH, IATF, and other agencies shall be always observed during the activity; and
 - Laptop with extension wire.
- 3. Travelling, Meals (breakfast, lunch, & dinner), snacks (AM & PM), accommodation, transportation & other incidental expenses incurred shall be charged against DRRM Funds subject to the usual accounting and auditing rules and regulations.
 - a) Meals and Snacks

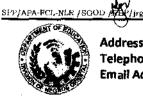
First Meal - Dinner (May 23, 2022) Last Meal - PM Snacks (May 26, 2022)

b) Accommodation

Check-in: May 23, 2022 (2pm) Check-out: May 26, 2022 (12nn)

4. For immediate dissemination and compliance.

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