



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL


Office of the Schools Division Superintendent

MEMORANDUM

MLA-2022- 417

To : (Through the Public Schools District Supervisor)

MS. SHADDAI LEE T. VIDAL - MTI, Jimalalud District I
MS. KRISTINA S. CADUNGON - TII, Sibulan District II
MS. ANGELICA C. BALIBALOS - TI, Sibulan District II

From : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

Subject: **SODA Preparation**

Date : August 16, 2022

1. Please be informed of your attendance for the SODA preparation on August 17-18, 2022, at Southview Hotel, Banilad, Dumaguete City and CID Office Division of Negros Oriental.
2. As teachers, you are hereby entitled for two (2) days **service credits** as stipulated in DepEd Order No. 53, s. 2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers."
3. Transportation and other incidental expenses incurred shall be charged against Division/School MOOE and other local funds subject to usual rules and accounting regulations.
4. This memorandum also serves as **Authority to Travel**.
5. For your information and guidance.

AUG 17 2022

SPP/JMA-MKP-NLR/CID-NOR/rad



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