



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division Superintendent**

MEMORANDUM

MLA-2022 543

TO : **Assistant Schools Division Superintendents**  
**Division Chiefs**  
**Public Schools District Supervisors/Districts -In-Charge**  
**Senior High School Heads**  
**All Others Concerned**

FROM : *ppaulin*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT : **SCHOOL HEADS' CONFERENCE AND ENGAGEMENT: REVIEW AND UPDATES**

DATE : November 3, 2022

1. This is to inform the field on the conduct of the School Heads' Conference and Engagement: Reviews and Updates on the following schedules and venues.
  - First Congressional District at Manjuyod SPED Center, Manjuyod District 2 on November 17, 2022
  - Second Congressional District at Amlan Central School, Amlan District on November 18, 2022
  - Third Congressional District at Valencia Central School on November 22, 2022
  - Secondary School Heads at Siaton National High School on November 23, 2022
2. This conference will focus on reviews and updates of the implementation of the basic education curriculum, benchmarking activity, and coordination meeting.
3. Attached herewith is the schedule of activities
4. Registration of Five Hundred Pesos (P500.00) will be collected from each participant which will be charged from the school MOOE to defray expenses for the snacks and lunch during the conference.
5. Transportation and other incidental expenses incurred shall be chargeable against Division/School MOOE/ other funds subject to usual accounting rules and regulations.
6. Immediate and widest dissemination of this MEMORANDUM is desired.

SPP/JMA-MKP-NLR/CID/NR/raj  
November 3, 2022



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



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**SCHEDULE OF ACTIVITIES**

| November 17, 18, 22, 2022 | Schedule                            | Activities  |
|---------------------------|-------------------------------------|---|
|                           | 7:00-8:00                           | Breakfast   |
|                           | 8:00-10:00                          | School Visit and Engagement   |
|                           | 10-12:00                            | Opening Program<br><br>I National Anthem<br>II Prayer<br>III Welcome Remarks-PSDS<br>IV Introduction to the Participants -PSDS<br>V Intermission Number<br>VI Message: Sir Senen P. Paulin, CESO V SDS<br><br>VII Updates<br>Dr. Rachel B. Picardal, SGOD Chief<br>Dr. Marcelo K. Palispis, ASDS<br>Dr. Joelyza R. Arcilla, ASDS<br>Dr. Nilita L. Ragay, ASDS, CID Chief<br><br>VIII Intermission Number<br>LUNCH BREAK<br>IX BUSINESS MATTER<br>X Feedbacking (School Visit)<br>XI Acknowledgment<br>XII Adjournment |
|                           | 1:00-3:00<br>3:00-4:00<br>4:00-4:30 |   |
|                           | Nov. 17, 2022                       | <ul style="list-style-type: none"> <li>• School Heads to visit:</li> <li>• La Libertad Districts 1 &amp; 2 and Jimalalud Districts 1&amp; 2- 2 schools</li> <li>• Tayasan Districts 1 &amp; 2 and Ayungon Districts 1 &amp; 2 -2 schools</li> <li>• Bindoy Districts 1&amp; 2- 1 school</li> </ul>  |
|                           | Nov. 18, 2022                       | <ul style="list-style-type: none"> <li>• School Heads to visit:</li> <li>• Mabinay Districts 1 &amp; 2- 2 schools</li> <li>• Mabinay Districts 3 &amp; 4- 2 schools</li> <li>• San Jose District - 1 school</li> <li>• Sibulan Districts 1&amp; 2 – 2 schools</li> </ul>  |
|                           | Nov. 22, 2022                       | <ul style="list-style-type: none"> <li>• School Heads to visit:</li> <li>• Sta. Catalina Districts 1&amp; 2- 1 school</li> <li>• Sta. Catalina Districts 3&amp; 4- 1 school</li> <li>• Siaton Districts 1&amp;2- 1 school</li> <li>• Siaton Districts 3&amp;4- 1 school</li> <li>• Zamboanguita Districts 1&amp;2- 1 school</li> <li>• Dauin and Bacong Districts -1 school</li> </ul>  |
| November 23, 2022         | Secondary School Heads              | <ul style="list-style-type: none"> <li>• Breakfast at, and schools to visit:</li> <li>• Paciente Caesar Cabrera HS, Sumalring High School (La Libertad, Tayasan, Jimalalud, Ayungon, Bindoy, Manjuyod)</li> <li>• Siaton National High School, Siaton Science High School (Amlan, San Jose, Sibulan, NOHS, Valencia, Bacong, Dauin, Zamboanguita)</li> <li>• Maria Macahig MNHS, Maloh PCHS (Mabinay, Sta. Catalina)</li> </ul>   |