



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2022-546

**TO :** **VILMA SUMAGAYSAY, EdD**—PSDS, Mabinay 1

By Authority of the Schools Division Superintendent

**FROM :** **NILITA L. RAGAY, EdD**  
OIC -Office of the Asst. Schools Division Superintendent  
Officer -In-Charge

**SUBJECT :** **TECHNICAL WORKING GROUP  
OF IP MONTH CULMINATION PROGRAM**

**DATE :** **November 8, 2022**

1. This is to inform **Mr. Andre Ariel Badoy, Mr. Carl Baya and Mr. Allan Coronado** of **Mabinay District 1** to report to the Division Office on **November 9, 2022** as members of the **Technical Working Group** of the **2022 IP Month Celebration** to be conducted on **November 10, 2022 in Dumaguete City.**
2. As Members of the TWG, you are requested to bring very portable Indigenous Decors to be embellished at the stage of the Conference Room, Third floor of our Division Office.
3. Concerned School Heads are requested to issue a travel order. Further, School Heads are reminded to ensure that no classes are disrupted by arranging for a relieving teacher to take over the classes left by the participating teacher.
4. Meals, travel and other incidental expenses incurred during this activity shall be charged against School MOOE and other local funds subject to the usual accounting rules and regulations
5. Immediate dissemination of this **MEMORANDUM** is desired.

NOV 08 2022

SPP/JMA-MKP-NLR/CID/NI/jcc  
November 8, 2022



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