




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 584

TO : **JOSEPH R. GEMINA**
PDO II – DRRM
Through the Respective Division/ Section/ PSDS/ DIC/ School Head
STEPHENE LUANG CAÑADA, Ayungon 2
JAN REY A. GAITERA, Siaton 3
PATRICK A. BALDERAS, La Libertad 2
REYNALD DOTE, Sibulan 1

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **PREPARATION OF DIVISION DRRM YEAR-END REPORT**

DATE : 5 December 2022

1. You are hereby directed to assist the preparation of Division DRRM Year-End Report on December 9, 2022, 8AM to 5PM at the venue to be announced through a separate advisory. Please bring Laptop with extension wire.
2. Participants are requested to attend a virtual briefing through MS Teams on Wednesday, December 7, 2022 at 3 o'clock in the afternoon.
3. Travelling and other incidental expenses incurred shall be charged against DRRM Funds subject to the usual accounting and auditing rules and regulations.
4. For immediate dissemination and compliance.

DEC 07 2022

SPP/APA-FCL-NLR /SGOD /RB/jrg
5 December 2022



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