



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022: 90

TO: Public Schools District Supervisors
Clustered/District Bookkeepers
School Heads
District/School Property Custodians
District/School SBFP Coordinators

FROM: SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent *SP* 3/2/22

SUBJECT: INSPECTION OF GOODS FOR THE SCHOOL-BASED FEEDING PROGRAM
(SBFP)

DATE: March 2, 2022

1. The delivery of food packs for our SBFP beneficiaries have started on Monday, February 28, 2022, at the schools and districts of the First Congressional District. For the Second and Third Congressional Districts, your delivery will start on Friday, March 4, 2022, and Thursday, March 3, 2022, respectively.
2. Based on the first day of delivery, it was observed that it is most practical that the District or School personnel shall be the one to inspect the goods in behalf of the Division Inspection Team.
3. Anent this, all concerned individuals are fervently requested to coordinate with each other for the smooth and easy facility of this undertaking considering that deliveries will run up to eight (8) weeks.
4. Upon delivery, we request you the following:
 - 4.1 Physically count the food packs, to ensure that delivery is complete;
 - 4.2 Take a photo of the contents of the food pack;
 - 4.3 Take close range photos of the delivery. One photo for each school, with name of school and quantity clearly captured (sample picture is attached);
 - 4.4 Report any discrepancy of the delivery:



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph

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4.5 Send the photos to the Division Accounting Section Personnel assigned in your district;

4.6 Furnish us a copy of the Distribution list.

5. Schedule of Deliveries:

First Congressional Districts	-	Monday
Second Congressional Districts	-	Friday
Third Congressional Districts	-	Thursday

6. Quantity of Food per Pack:

6.1 First to Seventh (1-7) week: good for 7 days consumption

- 3 pcs. Nutribun
- 1 pk. Cereal
- 2 pcs small size egg
- 2 pcs. Banana
- 1 pk. Mongos

6.2 Eighth (8) week: good for 6 days consumption

- 2 pcs. Nutribun
- 1 pk. Cereal
- 2 pcs small size egg
- 2 pcs. Banana
- 1 pk. Mongoes

Note: For the First Congressional District, the eggs, bananas, and mongos will be delivered towards the end of the feeding period.

7. Drop Off Points.

First Congressional District:

Canlaon 1:	Panubigan ES
Canlaon 2:	MEMS
La Libertad 1:	La Libertad CS
La Libertad 2:	Martilo ES
Jimalalud 1:	Bae ES
Jimalalud 2:	Jimalalud CS
Tayasan 1:	Matuog ES
Tayasan 2:	Lutay ES
	Tayasan CS
Ayungon 1:	South Poblacion ES
Ayungon 2:	Ayungon CS



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Bindoy 1:	Bindoy CS
Bindoy 2:	Tinaogan ES
Manjuyod 1:	Sagrada ES
Manjuyod 2:	Manjuyod CS

Second Congressional District:

Mabinay 1:	Bulwan ES Don Cristito Tirambulo ES
Mabinay 2:	Tara ES Lumbangan ES
Mabinay 3:	Manlingay ES Mabinay CES
Mabinay 4:	Basakan ES Bato ES Pinayon-an ES Inapuy ES Abis ES
Amlan:	Amlan CES
San Jose:	Crisostomo O. Retes ES San Jose ES Sra. Ascion ES
Sibulan 1:	Sibulan CES
Sibulan 2:	Magsaysay MES

Third Congressional District:

Valencia:	Balugo ES Palopinon ES Valencia CES
Bacong:	Bacong CES
Dauin:	Dauin CES
Zamboanguita:	Maluy ES Zamboanguita CES
Siaton 1:	Inalad ES
Siaton 2:	Felipe Tayko MCES
Siaton 3:	Maloh CES
Siaton 4:	Pio Macahig MES
Sta. Catalina 1:	Manalongon ES San Francisco ES
Sta. Catalina 2:	Ambrosio M. Ramirez ES (Alangilan)
Sta. Catalina 3:	Sta. Catalina CES Manggolod ES
Sta. Catalina 4:	Caranoche ES Obat ES



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8. A spreadsheet prepared by the School Health Section is sent to the Bookkeepers group chat for your guide and perusal.
9. Should you have any question or clarification, kindly call Sir Kevin, Ma'am Suzette, or Ma'am Joy of the Accounting Section of the Division Office.
10. Your usual support and cooperation is anticipated. Widest dissemination of this memorandum is desired.

SPP7/JMA-MCP-MLR/finance/jph



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