



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

MEMORANDUM
MLA-2022- 484

TO : **JANET GADDI, RN**
Nurse II

MELYDITH BALDADO, RN
Nurse II

FROM : *Appr. [Signature]*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
10/2/22

SUBJECT : **PARTICIPATION IN THE NATIONAL WORKSHOP ON THE DEVELOPMENT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) FOOD SAFETY PROTOCOLS AS MEMBER OF THE TECHNICAL WORKING GROUP**

DATE : **OCTOBER 3-7, 2022**

1. The abovementioned personnel are hereby directed to participate in the National Workshop on the Development of the School-Based Feeding Program (SBFP) Food Safety on October 4-7, 2022 from 8:00 am to 5:00 pm at the Southview Hotel, Dumaguete City:

Name of Personnel	Committee
JANET GADDI, RN	Accommodation Committee
MELYDITH BALDADO, RN	Transportation and Logistics Committee

2. Further, on October 3, 2022 at 10:00 in the morning, a coordination meeting will be conducted at Southview to finalize the preparations.
3. Meals, travelling and other related expenses incurred during the conduct of the activity shall be charged against the Division Office/School MOOE fund, subject to the usual accounting and auditing rules and regulations.
4. This serves as your **AUTHORITY TO TRAVEL**.
5. For your guidance and compliance.

SPP/JMA-MKP-NLR/SOOD/RBV/KLBC/fmosqueda
September 30, 2022



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