

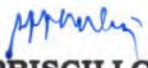


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

INTER-OFFICE MEMORANDUM
OSDS-IM-2022- 59

TO : **GEMMALYN B. VILLAREJO**
Administrative Officer II

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
9/12/22

SUBJECT : TO RENDER OVERTIME SERVICE

DATE : September 9, 2022

1. In order to fast track the issuance of appointments for Secondary Level, you are hereby directed to report to the Division Office on the following dates:
 - September 3, 10, 17, 2022 (Saturdays)
2. You are hereby authorized to avail of non-monetary remuneration (*compensatory time-off*) for overtime services rendered.
3. For compliance.

SPP/Ads/LEP/jcadiante



12 SEP 2022



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