



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
OSDS-IM-2022 -79

To: **All Section Heads in Each Functional Division**


From: For the Schools Division Superintendent


RACHEL B. PICARDAL, Ed. D
SGOD- CHIEF

SUBJECT: **SUBMISSION OF INDIVIDUAL PERFORMANCE, COMMITMENT AND
REVIEW FORM- IPCRF (MID-YEAR REVIEW AND FINAL VALIDATION , AND
PERFORMANCE, MONITORING AND COACHING FORM (PMCF) FOR ALL
DIVISION PERSONNEL**

DATE: November 25, 2022

1. Please be informed that SDO Negros Oriental is on its quest to attain a Level 2 status in PRIME-HRM. One of the documents needed for the validator are the IPCRFs. In this regard, Performance Management System Team under PRIME-HRM, would like to ask assistance from you in consolidating the IPCR Ratings and uploading of the IPCRF's as well as the Performance, Monitoring and Coaching Form (PMCF).
2. This office hereby directed the unit heads of each functional division, through the help of the Division Information Technology Officer, to upload in the Google Drive the Individual Performance, Commitment and Review Form (IPCRF) during the Mid-Year Review and Final Validation, and Performance, Monitoring and Coaching Form (PMCF) for the Calendar Years 2020, 2021, and Mid-Year of 2022 through this link <https://tinyurl.com/ipcrfsdodrive>
3. Immediate dissemination of and compliance with this memorandum to all concerned is desired.

SPP/JMA-MKP-NLR/RBP/ktc
November 25, 2022 

25 NOV 2022



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