



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

INTER-OFFICE MEMORANDUM
OSDS-IM-2022- 63

TO : **ATTY. EDUARDO T. SEDILLO**
Attorney III
This Office

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**
Schools Division Superintendent

SUBJECT : **DESIGNATION AS OFFICE-IN-CHARGE (OIC)**


DATE : 30 August 2022

You are hereby directed to take charge of this Office on September 20-23, 2022 for the undersigned together with the OIC-ASDSs and SGOD Chief will be attending the DEDP in Siquijor and Launching and Orientation of series of activities related to the pilot testing of instructional and supervisory manual in Cebu City on the aforesaid dates.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel/s and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.

You shall sign papers in the following manner:

By authority of the Schools Division Superintendent:


ATTY. EDUARDO T. SEDILLO
Attorney III
Office-In-Charge

For your information and guidance.

SPP/OSDS/SPP/bing
19 September 2022

19 SEP 2022



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