



Republic of the Philippines  
Department of Education

022.2238



**AUTHORITY TO TRAVEL**

93 AUG 2022

**CONTROL NO.**

109

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

|   |  |
|---|--|
| <b>Date of Filing</b>   | August 19, 2022  |
| <b>NAME &amp; Designation</b>   | <b>KARL T. CREDO-Planning Officer III</b><br><b>SEVERO CARO- Administrative Officer II</b><br><b>FLORECITA G. ENOPIA- Administrative Officer II</b>                  |
| <b>Permanent Station</b>  | SDO Negros Oriental  |
| <b>Purpose of Travel</b>  | To monitor opening of classes and to check accuracy of data on enrollment, Enrolment quick count and LIS facility  |
| <b>Activity Organized/ Sponsored by</b>   | SGOD office, Division of Negros Oriental   |
| <b>Period Covered (Inclusive of Travel Time)</b>  | August 22-24, 2022 Third Congressional District<br>August 25- Second Congressional District<br>August 26-27- First Congressional District                            |
| <b>Please Check</b>   | <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time   |
| <b>Venue/Destination</b>  | Schools in the first to third congressional districts  |
| <b>Expenses Covered</b>   | Travelling (subject to the usual accounting and auditing rules and regulations)  |
| <b>Fund Source (Pap Code/...)</b>   | Division MOOE  |
| <b>Recommending Approval:</b>   | <b>Approved:</b>   |
| <br><b>RACHEL B. PICARDAL, Ed.D</b><br>CHIEF, SGOD | <br><b>SENEN PRISCILLO P. PAULIN, CESO V</b><br>Schools Division Superintendent |
| Date: <u>8/19/22</u>  | Date: <u>8/22/22</u>   |