



Republic of the Philippines
Department of Education

022.0502
07 MAR 2022

AUTHORITY TO TRAVEL

CONTROL NO.

235

REGION: 7
BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

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| Date of Filing | March 3, 2022 |
| NAME & Designation | Ms. KATHERINE Y. SEDILLO , EPS-SPED/KINDERGARTEN/MTB-MLE Ms. MARIA MELBA REAL , P2- Bacong District Ms. MYLEEN SEDILLO , TIC-Amlan District Ms. SYRENE JOY RENACIA , T3- San Jose District Ms. EMELYN BOLONGAITA , PSDS-Tayasan District Ms. RINA DURAN , ADAS III - SDO |
| Permanent Station | SDO Negros Oriental |
| Purpose of Travel | To facilitate / assist the Four-Day TOT for Coordinators on Basic Literacy |
| Activity Organized/ Sponsored by | DepEd Division of Negros Oriental |
| Period Covered <i>(Inclusive of Travel Time)</i> | March 22-25, 2022 |
| Please Check | <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time |
| Venue/Destination | Southview Hotel, Banilad, Dumaguete City |
| Expenses Covered | Travelling, food and other expenses (subject to the usual accounting and auditing rules and regulations) |
| Fund Source <i>(Pap Code/...)</i> | HRTD |
| Recommending Approval: <div style="text-align: center;"> NILITA L. RAGAY EdD Chief, CID </div> Date: _____ | Approved: <div style="text-align: center;"> SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent </div> Date: <u>3/4/22</u> |