



Republic of the Philippines  
Department of Education

022.0513

07 MAR 2022

## AUTHORITY TO TRAVEL

CONTROL NO.

239

**REGION:** 7 – Central Visayas

**BUREAU/DIVISION/SCHOOL:** NEGROS ORIENTAL

<b>Date of Filing</b>	March 4, 2022
<b>NAME &amp; Designation</b>	<b>FRANCIS AUSTERO</b> – EPS II <b>REGINA CLARINA E. EMPESO</b> – EPS II <b>KATHERINE SEDILLO</b> – Education Program Supervisor
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b>	To monitor the conduct of the 2 <sup>nd</sup> Batch Implementation of Face-to-Face Classes
<b>Activity Organized/ Sponsored by</b>	DepEd Negros Oriental Division
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	March 9, 2022 <b>Note:</b> Services during Saturdays and Sundays and Holidays entitle to a COC upon submission of duly accomplished Daily Time Record (Form 48).
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Libtacon Elementary School – Ayungon District 2
<b>Expenses Covered</b>	Travelling, food, venue, accommodation, training fee and other expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b> <i>(Pap Code/...)</i>	Division MOOE


**Recommending Approval:**

  
**RACHEL B. PICARDAL, EdD**  
Chief, SGOD

Date:

3/1/2022

**Approved:**

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

Date:

3/4/22