



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

022.1019  
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CONTROL NUMBER

474

**AUTHORITY TO TRAVEL**

**REGION:** VII

**BUREAU/DIVISION:** NEGROS ORIENTAL

**Date of Filing**

April 15, 2022

**Name/Position/Designation**

**JOSEPH R. GEMINA**

Project Development Officer II - DRRM

**Permanent Station**

SDO Negros Oriental

**Purpose of Travel**

- Monitor progress of DRRMS' comprehensive school safety initiatives and evaluate the outcomes and impact of DRRMS' comprehensive school safety initiatives
- Ocular visit to schools affected by Typhoon Odette
- Monitoring of limited face-to-face classes
- Giving of technical assistance in relation to
  - Disaster Risk Reduction and Management (DRRM),
  - Opening of F2F classes
  - OPI Division winner

**Activity Organized/  
Sponsored By**

SGOD - DRRM

**Period Covered**

(Inclusive of Travel Time)

18, 20-23, 25-29 April 2022

**Please Check**

☒ Official Business ☐ Official Time

**Venue / Destination**

Valencia District, Bindoy 1 and 2, Tayasan 1 and 2 District, Jimalalud 1 and 2, Ayungon 1, La Libertad 1 and 2

**Expenses Covered**

Meals, snacks, transportation & other incidental expenses (subject to the usual accounting and auditing rules and regulations)

**Fund Source**

(PAP Code/....)

DRRM Funds

**Recommending Approval:**

**RACHEL B. PICARDAL, ED.D.**

Chief, SGOD

Date: 4/18/2022

**Approved:**

**SENEN PRISCILLO P. PAULIN, CESO V**

Schools Division Superintendent

Date: \_\_\_\_\_