





AUTHORITY TO TRAVEL			
			CONTROL NO.
REGION: VII- Central Visayas BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental			
Date of Filing	January 12, 2022		
Name	ESTERLITO B. MAGALLANES		
Position/Designation	Administrative Assistant II		
Permanent Station	DIVISION OFFICE.		
Purpose of Travel	To assist in the conduct of Audit of Accounts Transactions for CY 2021.		
Activity Organized/ Sponsored by			
Period Covered (Inclusive of Travel Time)	January 13, 2022		
Please Check	☑ Official Business ☐ Official Time		
Venue/Destination	Bais City, Negros Oriental		
Expenses Covered	Transportation/per diem & other incidental expenses (subject to the usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE/local funds		
Recommending Approval:	ell krongagy erge grannen menetekskildeli for erden sink minter som ett sill.	Approved:	
LANI B. YURONG Administrative Officer V		SENEN PRISCILLO P. I Schools Division Su	PAULIN, CESO V