



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

DepEd
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 NO.: 022.233
 DATE: AUG 30 2022
 BY: *g*
 RECORD SECTION

ANNEX A

AUTHORITY TO TRAVEL

CONTROL NO:

1042

REGION: VII
 BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

| | |
|--|---|
| Date of Filing | August 26, 2022 |
| Name/Position/Designation | DR. NILITA L. RAGAY – OIC-ASDS/Chief-CID |
| Permanent Station | SDO of Negros Oriental -CID |
| Purpose of Travel | Guest Speaker during the 122 nd Philippine Civil Service Commission Anniversary celebration of Municipality of Sta. Catalina |
| Activity Organized/ Sponsored By | Municipality of Sta. Catalina |
| Period Covered (Inclusive of Travel Time) | September 5, 2022 at 8:00 o'clock in the morning |
| Please Check | <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time |
| Venue/Destination | Municipality of Sta. Catalina, Negros Oriental |
| Expenses Covered | Travel and other incidental expenses (subject to usual accounting and auditing rules and regulations) |
| Fund Source (Pap Code/...) | Division MOOE/local funds |

Approved by:

Paulin
SENEN PRISCILLO P. PAULIN, CESO V
 Schools Division Superintendent

Date: *8/26/22*



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Republic of the Philippines
Province of Negros Oriental
MUNICIPALITY OF STA. CATALINA

Office of the Mayor



August 15, 2022

NELITA L. RAGAY, Ed.D
Assistant Schools Division Superintendent
Concurrent CID
Division of Negros Oriental
Dumaguete City



Madame:

Greetings!

The Philippine Civil Service will celebrate its 122nd anniversary this September spearheaded by the Civil Service Commission pursuant to Presidential Proclamation No. 1050, series of 1997 declaring the month of September as the Civil Service Month and CSC Memorandum Circular No. 09 s. of 2022 enjoining government agencies to conduct their own anniversary activities significant to the 10-year overarching theme: **Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant-Heroes** and should follow prevailing public health protocols.

As had been, the Local Government Unit of Sta. Catalina is joining again this nationwide celebration and has come up with various activities for the whole month of September including national government agencies in the locality. An opening program is scheduled on Monday, September 5, 2022 at 8:00 in the morning at the Municipal Flag Pole.

In view of this, may we cordially invite you to be our Guest Speaker during the opening program to share to the LGU officials and employees your success stories and your valuable ideas and expertise in the performance of your duties and responsibilities as civil servant.

May you give this invitation your utmost preference and favorable response.

Thank you.

Very truly yours,

PEVE OBANIANA LIGAN
Municipal Mayor

By authority of the Municipal Mayor:

ALBERTO R. JAMANDRON, JR.
Executive Assistant II



122nd Anniversary of the Philippine Civil Service
Theme: Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant-Heroes.
Concept: Luau/Beach Attire



CALENDAR OF ACTIVITIES

| September | Day | Time | Activity | Venue | In-charge |
|---------------|---------|------------------------|--|---|---|
| 1 | Tuesday | 8:00 A.M. 2:00 P.M. | LITURGICAL MASS Sportsfest Opening Parade | Sta. Catalina de Alejandria Parish Church Municipal Thoroughfare National Highway | HRMO Sports Coordinator PNP/BFP/RMFB/PA |
| 2 | Friday | 5:30 A.M. | Fun Run and Zumba @ the Quadrangle (Be in your appropriate attire) | (To assemble at the Municipal Quadrangle) | |
| 5 | Monday | 8:00 A.M. | Monday Convocation and Opening Program of the 122nd PCSA Giving of Certificate of Commendation to employees | Flag Pole Area Coaches will be informed of the venue | HRMO & LGBTQ Sports Coordinator |
| Open Schedule | | | Sportsfest (Kindly coordinate with the Sports Coordinator for your schedules) | | |
| 12 - 16 | | | Job Fair and Special Treats for government employees | | |
| 22 | | | Symposium on Best Human Resources Practices | Municipal Plaza/GEASCA (To be announced) | Market Supervisor/HRMO HRMO |
| 30 | Friday | 9:00 A.M. | Culmination Program and Family Day Program Proper "Zumba Dance Competition" "Super Mom" Contest Lunch Awarding of Winners | LGU-owned beach area Barangay Nagbalaye, Sta. Catalina | HR, Cultural Coordinator, LGBTQ & SOT |

Prepared by:

MARIVIC E. BABOR
 HRMO III

Approved by:

PEVE OBANIANA LIGAN
 Municipal Mayor