

Very truly yours,

*Jacqueline C. Baculad*

**JACQUELINE C. BACULAD**

School Head



Republic of the Philippines  
**Department of Education**

RELEASED  
NO. 022.2368  
DATE SEP 02 2022  
BY: S  
RECORD SECTION

**AUTHORITY TO TRAVEL**

CONTROL NO: 1059

REGION	: REGION VII – CENTRAL VISAYAS
DIVISION	: SCHOOLS DIVISION OF NEGROS ORIENTAL
DATE OF FILING	AUGUST 30, 2022
NAME/S & POSITION / DESIGNATION	<b>ENGR. MONICA P. ABADINES</b> , Senior Technical Asst. III <b>ENGR. WENDY L. BALDAZANO</b> , Senior Technical Asst. III <b>MR. JESUS S. LAQUIO</b> , ADA I <b>MR. DESIDERIO T. QUITOY, JR.</b> , ADA I/Electrician
PERMANENT STATION	DepEd, Schools Division of Negros Oriental
PURPOSE OF TRAVEL	Conduct punchlisting inspection of BEFF CY 2022 Repair of Classrooms - Batch 1 (Janayjanay Elementary School, San Jose and conduct ocular inspection of BEFF CY 2022 School Furniture Program for San Jose Provincial High School, San Jose.
ACTIVITY ORGANIZED / SPONSORED BY	SGOD (EFS)
PERIOD COVERED	SEPTEMBER 6, 2022
PLEASE CHECK	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
VENUE / DESTINATION	Janayjanay Elementary School and San Jose Provincial High School, San Jose
EXPENSES COVERED	Traveling / Transportation and other incidental expenses
FUND SOURCE	Division / local MOOE funds
<b>RECOMMENDING APPROVAL:</b>	<b>APPROVED:</b>
<i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL EdD</b> Chief, SGOD	<i>Senen Priscillo P. Paulin</i> <b>SENEN PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent
Date: <u>8/31/2022</u>	Date: <u>9/1/22</u>