



Republic of the Philippines  
Department of Education



RELEASED  
NO: 022.2416  
DATE: SEP 5 2022  
BY: [Signature]  
RECORD SECTION

## AUTHORITY TO TRAVEL

**CONTROL NO.**

1680

**REGION:** 7  
**BUREAU/DIVISION/SCHOOL:** NEGROS ORIENTAL

<b>Date of Filing</b>	September 5, 2022
<b>NAME &amp; Designation</b>	<b>DENNIS CHARL F. ANDALAJAO - SEPS</b>
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b>	Provide Technical Assistance to Santo Nino High School on the different regulatory requirements for private schools
<b>Activity Organized/ Sponsored by</b>	Division of Negros Oriental
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	September 5, 2022 <b>Note:</b> Services during Saturdays and Sundays and Holidays entitle to a COC upon submission of duly accomplished Daily Time Records (Form 48).
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Santo Nino High School-Mabinay District 2
<b>Expenses Covered</b>	Travelling, food, venue, accommodation, training fee and other expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b> <b>(Pap Code/...)</b>	<b>Division MOOE</b>
<b>Recommending Approval:</b>   <b>RACHEL B. PICARDAL, Ed. D.</b> Chief SGOD  Date: <u>SEP 05 2022</u>	<b>Approved:</b>   <b>SENEN PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent  Date: <u>9/5/22</u>