

Department of Education



AUTHORITY TO TRAVEL

REGION: 7

BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

CONTROL NO.

1109

Date of Filing	September 12, 2022
NAME & Designation	KARL T. CREDO-Planning Officer III SEVERO CARO- Administrative Officer II
Permanent Station	SDO Negros Oriental
Purpose of Travel	To visit Private Schools with issues in the Enrolment Process and with BEIS concern
Activity Organized/ Sponsored by	SGOD office, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	September 13, 2022 September 15-16, 2022
Please Check	Official Business □Official Time
Venue/Destination	September 13, 2022- Amlan District September 15, 2022- San Jose District September 16, 2022- Sibulan 1 and 2 District
Expenses Covered	Travelling (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/)	Division MOOE
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Recommending Approval:

RACHELB. PICARDAL, Ed.D CHIEF, SGOD

Date: SEP 1 2 2022

Approved:

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Moraling

Date: 9/12/22