



Republic of the Philippines Department of Education

A	UTHORITY	TO TRAVEL CONTROL NO: /21
REGION DIVISION	REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL	
DATE OF FILING	October 12, 2022	
NAME/S & POSITION / DESIGNATION	MARIA SUZETTE N. CATUBAY, ADAS III JOCELYN V. VERIÑA, AO II	
PERMANENT STATION	DepEd, Schools Division Office of Negros Oriental	
PURPOSE OF TRAVEL	To conduct inspection of Grade 3 on Focus work textbooks delivered to various districts	
ACTIVITY ORGANIZED / SPONSORED BY	Supply Section, Finance Unit	
PERIOD COVERED	October 13, 2022	
PLEASE CHECK	☑ Official Business	
VENUE / DESTINATION	2nd Congressional District	
EXPENSES COVERED	Meals /Transportation and other incidental expenses	
FUND SOURCE	Division / local MOOE funds	
RECOMMENDING APPROVAL: MA. JENNIFER P. PIODOS, CPA Accountant III		APPROVED: Multiple SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent Date: