

## Republic of the Philippine Department of Education Schools Division of Negros Oriental



А	UTHORITY TO TRAV	CONTROL NUMBER
REGION: VII BUREAU/DIVISION: NE	GROS ORIENTAL	
Date of Filing	October 19, 2022	
Name/Position/Designa tion	Through the District Supervisor/School Head  REYNANTE D. MATULA  Teacher 1, Mabinay NHS, Mabinay 3	
Permanent Station	SDO Negros Oriental	
Purpose of Travel	To attend the Development and Enhancement of IEC and Advocacy Resource Materials on DRRM, CCA, AND EIE and Safe Learning Environment Workshop	
Activity Organized/ Sponsored By	SGOD - DRRM	
Period Covered (Inclusive of Travel Time)	October 25-26, 2022 - Development and Enhancement of IEC and Advocacy Resource Materials on DRRM, CCA, AND EIE  October 27-29, 2022 - Safe Learning Environment	
Please Check	Official Business Official Time	
Venue / Destination	Southview Hotel, Dumaguete City	
Expenses Covered	Meals, Snacks, Accommodation – DRRM Funds Transportation & other incidental expenses – School MOOE (subject to the usual accounting and auditing rules and regulations)	
Fund Source (PAP Code/)	DRRM Funds / School MOOE	
RACHEL B. PICA Chief, SCI	ARDAL EdD SENEN PRISCO	ILLO P. PAULIN, CESO V vision Superintendent