





Republic of the Philippines  
Department of Education



<b>AUTHORITY TO TRAVEL</b>		CONTROL NO: 1745
REGION	: <b>REGION VII – CENTRAL VISAYAS</b>	
DIVISION	: <b>SCHOOLS DIVISION OF NEGROS ORIENTAL</b>	
DATE OF FILING	October 20, 2022	
NAME/S & POSITION / DESIGNATION	DR. DAN P. ALAR – EPS/MAPEH DR. DONRE B. MIRA – EPS/ ALS MR. ARNOLD R. JUNGCO – DIV. COOR./SCIENCE DR. ANTONIO B. BAGUIO, JR. – EPS /EPP/TLE/TVL DR. ELISA L. BAGUIO – EPS/MATH DR. RENANTE A. JUANILLO – EPS / FILIPINO DR. ANNA LEE A. AMORES – EPS / ENGLISH MS. KATHERINE Y. SEDILLO – EPS /KINDER/SPED MS. ROSELA R. ABIERA – EPS / LMRS MANAGER MS. JENITH C. CABAJON – DIV. COOR./IPED	
PERMANENT STATION	DepEd, Schools Division of Negros Oriental	
PURPOSE OF TRAVEL	To attend the “TRAINING WORKSHOP FOR DIVISION-RECOGNITION EVALUATION COMMITTEE (D-REC) ON APPLICATION AND EVALUATION OF PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES FOR TEACHERS AND SCHOOL LEADERS”.	
ACTIVITY ORGANIZED / SPONSORED BY	DEPED REGION VII	
PERIOD COVERED	October 25-27, 2022	
PLEASE CHECK	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
VENUE / DESTINATION	DepEd Ecotech Center, Sudlon, Lahug, Cebu City	
EXPENSES COVERED	Travelling / Transportation and other incidental expenses	





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FUND SOURCE	Division/local MOOE funds
<b>RECOMMENDING APPROVAL:</b>   <b>NILITA L. RAGAY, Ed.D</b> CID Chief/Concurrent-ASDS  Date : _____	<b>APPROVED:</b>   <b>SENEN PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent  Date : <u>10/21/22</u>



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Department of Education



<b>AUTHORITY TO TRAVEL</b>		CONTROL NO: 1245
REGION	: <b>REGION VII – CENTRAL VISAYAS</b>	
DIVISION	: <b>SCHOOLS DIVISION OF NEGROS ORIENTAL</b>	
DATE OF FILING	October 20, 2022	
NAME/S & POSITION / DESIGNATION	DR. GERALDINE B. OLMILLO – EPS II / HRTD MS. IRYLL MAE S. MACAHIG – SEPS / HRTD	
PERMANENT STATION	DepEd, Schools Division of Negros Oriental	
PURPOSE OF TRAVEL	To attend the “TRAINING WORKSHOP FOR DIVISION-RECOGNITION EVALUATION COMMITTEE (D-REC) ON APPLICATION AND EVALUATION OF PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES FOR TEACHERS AND SCHOOL LEADERS”.	
ACTIVITY ORGANIZED / SPONSORED BY	DEPED REGION VII	
PERIOD COVERED	October 24-27, 2022	
PLEASE CHECK	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
VENUE / DESTINATION	DepEd Ecotech Center, Sudlon, Lahug, Cebu City	
EXPENSES COVERED	Travelling / Transportation and other incidental expenses	
FUND SOURCE	Division/local MOOE funds	
<b>RECOMMENDING APPROVAL:</b>		<b>APPROVED:</b>
<div> <b>RACHEL B. PICARDAL, EdD</b> SGOD Chief Date : <u>OCT 20 2022</u></div>		<div> <b>SENEN PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent Date : <u>10/21/22</u></div>





Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director


OCT 19 2022

REGIONAL MEMORANDUM  
No. **0885**, s. 2022

**TRAINING WORKSHOP FOR DIVISION-RECOGNITION EVALUATION COMMITTEE (D-REC) ON APPLICATION AND EVALUATION OF PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES FOR TEACHERS AND SCHOOL LEADERS**

To: Schools Division Superintendents (SDSs)  
All Others Concerned

1. This Office through the Human Resource Development Division will conduct a **Training Workshop for Division - Recognition Evaluation Committee (D-REC) on Application and Evaluation of Applications for Professional Development Programs (PDPs) and Courses for Teachers and School Leaders** on October 24-27, 2022 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. This activity aims to capacitate the designated D-REC of the 20 Schools Division Offices (SDOs) on the guidelines of application and evaluation of PDPs and Courses for Teachers and School Leaders as stipulated in DepEd Order No. 1, s. 2020.
3. The expected participants to this activity are the Region VII REC and the ten (10) selected D-REC members from the 20 SDOs. The D-REC members are preferably teaching-related personnel with **relevant experience in the development, quality assurance, and implementation of PDPs** from the respective SDOs.
4. The participants are expected to bring laptop, extension cord, portable *wifi* router, and sample program design for planned or implemented PDPs, and shall register online through this URL, <https://bit.ly/CB-DREC>.
5. For guidance and reference, enclosed are the following documents:
  - a. Enclosure 1 – Program Management Team
  - b. Enclosure 2 – Program Schedule Matrix
6. The learning facilitators and selected PMT members are expected to be at the venue on October 24, 2022 at 9:00 AM for the finalization of plans and briefing.
7. First meal for the PMT is breakfast of October 24, 2022 while for the participants from the SDOs is morning snacks of October 25, 2022, and the last meal is dinner of October 27, 2022.
8. Expenses for board and lodging and other incidental expenses in relation to the conduct of the activity are chargeable against the RO MOOE/HRD Funds, while travel and other expenses of the participants and PMT members from the SDOs are chargeable against local funds, all subject to the usual accounting and auditing rules and regulations.
9. For the information and compliance of all concerned.

  
**SALUSTIANO T. JIMENEZ, JR., Ed. D., CESO V**  
Director IV  
Regional Director

STJ/CAE/HRDD/MGB/HDLS



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
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**TRAINING WORKSHOP FOR DIVISION - RECOGNITION EVALUATION COMMITTEE  
(D-REC) ON APPLICATION AND EVALUATION OF APPLICATIONS FOR  
PROFESSIONAL DEVELOPMENT PROGRAMS (PDPS) FOR TEACHERS  
AND SCHOOL LEADERS**

October 24-28, 2022  
Ecotech Center, Sudlon, Lahug, Cebu City

**PROGRAM MANAGEMENT TEAM (PMT)**

<b>Program Director</b>	Dr. Salustiano T. Jimenez
<b>Assistant Program Director</b>	Dr. Cristito A. Eco
<b>Program Manager</b>	Mr. Misael G. Borgonia, Chief, HRDD
<b>Assistant Program Managers</b>	Dr. Emiliano B. Elnar, Jr., Chief, QAD Dr. Benjamin D. Tiongzon, Chief, PPRD Dr. Maria Jesusa C. Despojo, Chief, CLMD Mr. Tomas T. Pastor, Chief, ESSD Miss Ida F. Cabantan, Chief, ASD
<b>Finance Officer</b>	Mr. Sylvio H. Sabino, Chief, FD
<b>Training Managers</b>	Ms. Helen D. Sabino, EPS, HRDD Dr. Rosa H. Cabotaje, EPS, HRDD
<b>Assistant Training Managers</b>	Dr. Ricky S. Yabo, EPS II, HRDD Dr. Mitchelin L. Micabani, EPS, HRDD
<b>Logistics Officers/Secretariat</b>	Ms. Roselle S. Aguilar, DM, HRDD Mr. Rosario M. Pagal, Jr., AdAs, HRDD Mr. Ferdinand R. Alba, AdAs, NEAP-R
<b>Quality Assurance, and Monitoring and Evaluation Associates/PMT Monitors</b>	Ms. Merden Bryant, EPS, QAD Dr. Sofronio D. Paragoso, QAD Dr. Emerson Degamo, EPS, QAD Mr. Rogaciano Bajo, EPS, QAD Ms. Cynthia Miro, EPS, QAD Dr. Ma. Felina Calledo, EPS, QAD Dr. Grace C. Pepito, EPS, QAD
<b>Health and Wellness Officers</b>	Dr. Rogelio Villamor, RO Dr. Melissa Paradela, RO Ms. Marshallynn Abellana, RO
<b>Communication and Technology Officers &amp; Monitors</b>	Ms. Johnnyline P. Jagdon Mr. Kristian Pondar Ms. Dimple F. Mancol Mr. Reymark Mabunay
<b>Facilitators</b>	Mr. Misael G. Borgonia, RO VII Ms. Helen D. Sabino, RO VII Dr. Sofronio Paragoso, RO VII Dr. Eduardo F. Omaña, RO VII Dr. Jeanylette Ayson, Bohol Dr. Rhea Liza Valmores, Carcar Mr. John Mick E. Fernandez, Cebu City Mr. Roy Genares, Cebu City Dr. Pamela Rodemio, Cebu Province Dr. Joesan Ramos, Dumaguete City Ms. Iryll Mae Macahig, Negros Oriental Dr. Maurine Castaño, Tagbilaran City Dr. John Ariel Lagura, Tagbilaran City Dr. Neolita Sarabia, Tagbilaran City Dr. Michelle Ozoa, Tanjay City

Enclosure No. 1 to Regional Memorandum No. **0885**, s. 2022

<b>REC Secretariat/Class Managers</b>	Ms. Johnnyline Jagdon, RO VII Ms. Ameelyn Coca, RO VII Mr. Ferdinand R. Alba, RO VII Mr. Rosario Pagal, Jr., RO VII Mr. Allan Villacampa, RO VII Ms. Doris Esmero, RO VII Ms. Amaryllis Villarmia, RO VII
<b>Process Observers</b>	Ms. Fretzie Fabroa, Mandaue City Ms. Maribeth Pido, Bohol Ms. Jasmine Birondo, City of Naga Ms. Lorna Balmes, Lapulapu Ms. Raneza Mendoza, Cebu City Ms. Maria Christine Ramirez, Cebu City



**TRAINING WORKSHOP FOR DIVISION-RECOGNITION EVALUATION COMMITTEE (D-REC) ON APPLICATION  
AND EVALUATION OF APPLICATIONS FOR PROFESSIONAL DEVELOPMENT  
PROGRAMS (PDPS) FOR TEACHERS AND SCHOOL LEADERS**

October 24-28, 2022

DepEd Ecotech Center, Sudlon, Lahug, Cebu City

**PROGRAM SCHEDULE MATRIX**

TIME	DAY 0 Oct. 24, 2022	DAY 1 Oct. 25, 2022	DAY 2 Oct. 26, 2022	DAY 3 Oct. 27, 2022
7:31 AM – 8:00 AM			Management of Learning	
8:01 AM – 10:00 AM	Briefing of Learning Facilitators ↓	Arrival and Settling-In	Procedure on Recognition of Programs and Courses <ul style="list-style-type: none"><li>M&amp;E Plan</li></ul>	Evaluation of PDPs/ CPD Workshop ↓
			<ul style="list-style-type: none"><li>Form R.2</li></ul>	
10:01 AM – 12:00 PM			<ul style="list-style-type: none"><li>Session Guides and CV</li></ul>	
			<ul style="list-style-type: none"><li>Budget Matrix</li></ul>	
12:01 PM – 1:00 PM		LUNCH		
1:01 PM – 3:00 PM	↓	<ul style="list-style-type: none"><li>Registration</li><li>Preliminaries</li><li>Opening Program</li></ul>	Evaluation of PDPs/ CPD Workshop	
		Plenary Session Overview on the Guidelines for NEAP Recognition of PDPs and Courses for Teachers and School Leaders		Presentation of Outputs
3:01 PM – 5:00 PM		Plenary Session DepEd Professional Development Priorities For Teachers and School Leaders for School Year 2020-2023		Closing Program
5:01 PM – 5:15 PM		Action Reflection		
5:16 PM – 5:30 PM		Online Evaluation		
5:31 PM – 6:00 PM		Debriefing: PMT, Facilitators, Process Observers, Class Managers		



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