

Department of Education

REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A

AIITH	ORITY	TO	TRA	VEL

CONTROL NO:

1285

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	November 04, 2022		
NAME/Designation	KATHLEEN JOY U. JUNTILLA		
Permanent Station	Division Office		
Purpose of Travel	To gather vision screening report of schools, render nursing services to teaching and non teaching personnel, health assessment to learners.		
Activity Organized/			
Sponsored By	DepEd SDO Negros Oriental		
Period Covered	November 07, 2022- San Jose ES, Siaton 1		
(Inclusive of Travel	November 08, 2022- Valencia SHS, Valencia		
Time)			
Please Check	Official Business Official Time		
Venue/Destination	Siaton 1 District and Valencia District		
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		

Recommending Approval:

Approved:

RACHEL B. PICARDAL, Ed.D SGOD, Education Chief Supervisor

Date: NOV 0 4 2022

Moulin.

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Date: 1142



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644 Email Address: negros.oriental@deped.gov.ph





Department of Education

REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL

ANNEX A

AUTHORITY TO TRAVEL

CONTROL NO:

1285

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	November 04, 2022		
NAME/Designation	ANA MAE C. FESARIT		
Permanent Station	Division Office		
Purpose of Travel	To gather deworming reports from schools assigned, render nursing health services to teaching and non teaching personnel, health assessment to learners and provision of health education to learners, parents and teaching staff.		
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental		
Period Covered (Inclusive of Travel Time)	November 09, 2022- Maaslum ES, Ayungon 1 November 10, 2022- Tambo HS, Ayungon 2 November 11, 2022- San Jose ES, Manjuyod 1 November 14, 2022- Ayungon 1 District		
Please Check	Official Business Official Time		
Venue/Destination	Ayungon 1, Ayungon II and Manjuyod 1Districts		
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		

Recommending Approval:

Approved:

RACHEL B. PICARDAL, Ed.D SGOD, Education Chief Supervisor

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Date: NOV 0 4 2022

Date: 114/2



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Department of Education

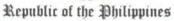
REGION VII - CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL

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	AUTHORITY	TO TRAVEL	CONTROL NO:
REGION: VII BUREAU/DIVISION/S	SCHOOL: Division of	of Negros Oriental	
Date of Filing	November 04, 2022	2	
NAME/Designation	ANA MAE C. FESA	RIT	
Permanent Station	Division Office		
Purpose of Travel	To gather deworming reports from schools assigned, render nursing health services to teaching and non teaching personnel, health assessment to learners and provision of health education to learners, parents and teaching staff.		
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental		
Period Covered	November 15, 2022- Sagrada ES, Manjuyod 1		
(Inclusive of Travel Time)	November 16, 2022- SASMES, Manjuyod 1 November 17, 2022 -Dunggo-an ES, Manjuyod 1		
Please Check	Official Business Official Time		
Venue/Destination	Manjuyod 1Districts		
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		
RACHEL B. PIC SGOD, Education NOV 9 4 2022 Date:	ARDAL, Ed.D Chief Supervisor	SENEN PRISCILLO P. Schools Division Date: 11412	PAULIN, CESO V







Department of Education

REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A

AUTHOR	YTIS	TO	TRAY	ÆL
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CONTROL NO:

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REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	November 04, 2022		
NAME/Designation	ROSALIE A. ENARDECIDO		
Permanent Station	Division Office		
Purpose of Travel	To gather deworming reports from schools assigned, render nursing health services to teaching and non teaching personnel, health assessment to learners and provision of health education to learners, parents and teaching staff.		
Activity Organized/			
Sponsored By	DepEd SDO Negros Oriental		
Period Covered	November 07-08, 2022- ANHS, Ayungon 1		
(Inclusive of Travel	November 09, 2022- Maaslum ES, Ayungon 1		
Time)	November 10, 2022 -Tambo HS, Ayungon II		
Please Check	Official Business Official Time		
Venue/Destination	Ayungon I and Ayungon II		
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		

Recommending Approval:

Approved:

RACHEL B. PICARDAL, Ed.D SGOD, Education Chief Supervisor

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

pposition.

Date: NOV 0 4 2022

Date: 11412





Department of Education

REGION VII - CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



AUTHORITY TO TRAVEL

CONTROL NO:

1285

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	November 4, 2022, 2022		
NAME	Mary Ruth C. Gloria, RN		
Permanent Station	Division Office		
Purpose of Travel	Render nursing services; monitor Ok sa DepEd program implementation Conduct BP, Blood Glucose monitoring and Vision Screening to kindergarten students.		
Activity Organized/			
Sponsored By	DepEd, Division of Negros Oriental		
Period Covered (Inclusive of Travel Time)	November 7, 2022 – Dauin CES, Masaplod ES, Bulak ES November 8, 2022 – Jagna ES November 9, 2022 – Bagacay ES, Malongcay ES		
Please Check	Official Business Official Time		
Venue/Destination	Dauin District, Sta. Catalina Dist. 2		
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		

Recommending Approval:

Approved:

RACHEL B. PICARDAL EdD

SGOD, Chief Education Supervisor

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Date:

Date: NOV 0 4 2022



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Department of Education

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AUTHORITY TO TRAVEL

CONTROL NO:

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REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Mark Anthony A. Pajuelas, RN Division Office Render nursing services; monitor Ok sa DepEd program implementation. Conduct BP, Blood Glucose monitoring and Vision Screening to		
Render nursing services; monitor Ok sa DepEd program implementation.		
Render nursing services; monitor Ok sa DepEd program implementation. Conduct BP, Blood Glucose monitoring and Vision Screening to kindergarten students.		
DepEd, Division of Negros Oriental		
November 7, 2022 – Dauin CES, MAsaplod ES, Bulak ES November 8, 2022 – Palayuhan ES November 9, 2022 – San Jose ES November 10, 2022 – Bagacay ES		
Official Business Official Time		
Dauin District, Siaton 1 and 2		
Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)		
Division MOOE		

Recommending Approval:

RACHEL B. PICARDAL EdD
SGOD, Chief Education Supervisor

Date: NOV 6 4 2022

Approved:

SENEN PRISCILLO P. PAULIN, CESO V

Schools Division Superintendent

Date: 114/22



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

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CONTROL NO:

1285

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BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	November 4, 2022, 2022		
NAME	Janet Gaddi, RN		
Permanent Station	Division Office		
Purpose of Travel	Render nursing services; monitor Ok sa DepEd program implementation.		
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental		
Period Covered (Inclusive of Travel Time)	November 7, 2022 – San Jose ES		
Please Check	Official Business Official Time		
Venue/Destination	Siaton 2		
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		
Recommending Approv	proval: Approved:		

RACHEL B. PICARDAL EdD

SGOD, Chief Education Supervisor

Date:_NOV 0 4 2022

Mulm SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Date: 1142





Department of Education

REGION VII - CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A

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REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	November 3, 2022	
NAME/Designation	Mark Anthony Pajuelas, RN; Gwynne Stacy Torres	
Permanent Station	SDO Negros Oriental	
Purpose of Travel	To conduct vision screening and health assessment to Kindergarten learners	
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental	
Period Covered (Inclusive of Travel Time)	November 8, 2022 – Palayuhan ES November 9, 2022 – San Jose ES	
Please Check	Official Business Official Time	
Venue/Destination	Siaton I and Siaton II District	
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/)	Division MOOE	

Recommending Approval:

Approved:

RACHEL B. PICARDAL, EdD

SGOD, Education Chief Supervisor

NOV 6 4 2022

SENEN PRISCILLO P. PAULIN, CESO V

Schools Division Superintendent
Date:



Date:

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644 **Email Address:** negros.oriental@deped.gov.ph



Department of Education

REGION VII - CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A

AUTHORITY	TO TRAVEL
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CONTROL NO:

1285

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	November 3, 2022	
NAME/Designation	DEANNE BETH QUIRIT-MANABAN, RN	
Permanent Station	SDO Negros Oriental	
Purpose of Travel	To conduct vision screening and health Kindergarten learners, conduct school deworming	assessment to g to learners
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental	
Period Covered (Inclusive of Travel Time)	November 8, 2022 – Palayuhan ES November 9, 2022 – San Jose ES November 10, 2022 – Tayak ES November 11, 2022 – Lindy Pajunar MES	
Please Check	Official Business Official Time	
Venue/Destination	Siaton I and Siaton II Districts	
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules a	and regulations)
Fund Source (Pap Code/)	Division MOOE	

Recomme	nding	Approval:
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Approved:

RACHEL B. RICARDAL, EdDL

SGOD, Education Chief Supervisor

NOV 0 4 2022

Myharlin SENEN PRISCILLO P. PAULIN, CESO V

Schools Division Superintendent

Date:



Date:

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644



Department of Education

REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of November 2022

OBJECTIVES:

- 1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
- To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
- 3. To attend scheduled meeting in the Division Office and in schools.
- 4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
- 5. To evaluate District Offices and school visit as a whole.
- 6. To conduct physical assessment and vision screening to learners.
- 7. To conduct deworming to school learners

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

1 -	Holiday	16 - Maria Macahig MHS
2 -	Antulang ES	17 - Aurelia Merecido MHS
3 -	Albiga ES	18 - Pio Macahig MCS
4 -	Sumaliring ES	19 - Saturday
5 -	Saturday	20 - Sunday
6 -	Sunday	21 - Division Office
7 -	Division Office	22 - Bonbonon ES
8 -	Palayuhan ES	23 - Lorenza Palarpalar HS
9 -	San Jose ES	24 - Lindy Pajunar MES
10 -	Tayak ES	25 - Paciente Ceasar HS
11 -	Lindy Pajunar MES	26 - Saturday
12 -	Saturday	27 - Sunday
13 -	Sunday	28 - Sumaliring ES
14 -	Division Office	29 - Ramon Ponce de leon ES
15 -	Giligaon HS	30 - HOLIDAY

Submitted by:

Deanne Beth Quirit-Manaban, RN

Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ

Medical Officer III

APPROVED:

Recommending Approval:



Republic of the Philippines Department of Education REGION VII - CENTRAL VISAYAS SHOOLS DIVISION OF NEGROS ORIENTAL

TO TRACKING: COISTOSTILLESS 18

AUTHORITY TO TRAVEL

REGION:

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

CONTROL NO.

Date of Filing	November 3, 2022	
NAME	CLINT ARTHUR A. TIU	
Position/Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel	Clinic duty; conduct monitoring on the observance of COVID-19 protocols and the functionality of facilities & medical supplies in schools during face-to-face classes; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; conduct vision screening to kindergarten pupils.	
Activity Organized/ Sponsored by	Schools Division of Negros Oriental	
Period Covered (Inclusive of Travel Time)	Month of November 2022 November 4 – San Jose Central School November 8 – Balugo ES November 9 – Sibulan District 2 November 10 – Magsaysay MES November 11 – Sibulan Science HS November 15 – Sibulan CES	November 16 - Pantao NHS November 17 - BPTMNHS November 18 - Tara PCHS November 22 - Sibulan CES November 23 - DEAUS NHS November 29 - Sibulan Central School
Please Check	☑ Official Business □ Official Time	
Venue/Destination	Lumbangan ES, Sibulan CES, Bethel Guest House, BPTMNHS, Pantao NHS	
Expenses Covered	Travelling, food, venue, accommodation, training fee and other expenses (subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/)	Division MOOE	

Recommending Approval: July mortul

RACHEL B. PICARDAL, EdDL

SGOD, Chief Education Supervisor

Date: NOV 0 3 2022

pproved:

SENEN PRISCILLO P. PAULIN, CESO V

Schools Division Superintendent

Date:



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Republic of the Philippines Bepartment of Aducation

REGION VII – CENTRAL VISAYAS SHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL For the month of OCTOBER 2022

OBJECTIVES:

- 1. Do Submission of reports for COVID-19
- 2. Do case finding and make referrals to proper agency.
- 3. Do clinic treatment of common ailments found during inspection.
- 4. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
- 5. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
- 6. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
- Inspect assigned schools and offices for their preparedness and observance of COVID-19 health protocols specially during face-to-face classes.

SCHEDULE OF ACTIVITIES:

1 Holiday

2 Zamboanguita District 1 & 2

3 Division Office

4 San Jose Central School

5 Saturday

6 Sunday

7 Division Office

8 Balugo ES

9 Sibulan District 2

10 Magsaysay MES

11 Sibulan Science High School

12 Saturday

13 Sunday

14 Division Office

15 Sibulan Central School

16 Pantao NHS

17 BPTMNHS

18 Tara PCHS

19 Saturday

20 Sunday

21 Division Office

22 Sibulan Central School

23 DEAUS NHS

24 Holiday

25 Division Office

26 Saturday

27 Sunday

28 Division Office

29 Sibulan Central School

30 Holiday

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

Clint Arthur A. Tiu, MSN, RN Nurse II

Concurred:

Karina Louise B. de la Cruz, MD Medical Officer III

Recommending Approval:

APPROVED:

SENEN PRISCILLO P. PAULIN, CESO V



Department of Education

REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



AUTHORITY TO TRAVEL

CONTROL NO:

1205

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	November 3, 2022		
NAME	EMILDA K. CHIU, RN		
Permanent Station	Division Office		
Purpose of Travel	Render nursing services; monitor Ok sa DepEd program implementation. Conduct BP and Blood Glucose monitoring ,VISION SCREENING		
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental		
Period Covered (Inclusive of Travel Time)	November 7,2022- Baslay ES, Panubtuban, Casile ES, Maayong tubig ES November 9,2022- Mag-aso ES, Magsaysay ES, Tugaue ES November 10, 2022 - Zamboanguita CES November 11, 2022 - Malongcay ES November 14, 2022 - Maluay ES		
Please Check	Official Business Official Time		
Venue/Destination	Zamboanguita District 1 & 2; Dauin District		
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		
Pasammanding Annex	Amment de		

Recommending Approval:

RACHEL B. PICARDAL EdD &
SGOD, Chief Education Supervisor

Date: NOV 0 3 2022

Approved:

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Date: 11/4/22



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

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Department of Education

REGION VII – CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL



AUTHORITY TO TRAVEL

CONTROL NO:

1285

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	November 3, 2022		
NAME	Ester I. Nuez, Nurse II		
Permanent Station	Division Office		
Purpose of Travel	Render nursing services; monitor Ok sa DepEd program implementation. Conduct BP and Blood Glucose monitoring and Deworming. Vision Screening to Kindergaten students		
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental		
Period Covered (Inclusive of Travel Time)	November 7 – Balugo ES November 9 – Valencia CES November 10 Caidiocan ES November 11- Pulangbato ES November 14 – Fausto Sarono/ Calangag ES/ Timbao ES		
	Official Business Official Time		
Venue/Destination	Valencia District/ Bacong District		
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		
Decemmending Assess	Annual.		

Recommending Approval:

RACHEL B. PICARDAL EdD L SGOD, Chief Education Supervisor

Date: NOV 0 3 2022

Approved:

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

Date: 11/4/22



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