





Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

INDEXED
022.3233
DATE: 15 NOV 2022
BY: [Signature]
RECORD SECTION

ANNEX A

<u>AUTHORITY TO TRAVEL</u>	
REGION: VII BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL	
Date of Filing	November 14, 2022
NAME	MRS. JENITH C. CABAJON
Position/Designation	Division Coordinator-IPED/SPS/SPA
Permanent Station	Schools Division of Negros Oriental
Purpose of Travel	Meeting to discuss Christmas Pasundayag and other related Christmas activities during the Pasko sa Kapitolyo 2022.
Activity Organized/ Sponsored By	Office of the Governor, Provincial Tourism Unit
Period Covered (Inclusive of Travel Time)	November 15, 2022
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Sidlakang Negros Village Conference Room
Expenses Covered	Travelling and other related expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division/Local MOOE Funds
Recommending Approval:	Approved:
 NILITA L. RAGAY, EdD OIC-ASDS & CID Chief Date: <u>11/14/2022</u>	 SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent Date: <u>11/14/22</u>

