



Republic of the Philippines  
Department of Education

DepED NEGROS ORIENTAL  
**RELEASED**  
NO : 022-3329  
DATE: NOV 22 2022  
BY: [Signature]  
REG. SECTION

## AUTHORITY TO TRAVEL

CONTROL NO.

1363

**REGION:** 7 – Central Visayas

**BUREAU/DIVISION/SCHOOL:** NEGROS ORIENTAL

<b>Date of Filing</b>	NOVEMBER 18, 2022
<b>NAME &amp; Designation</b>	<b>DR. RACHEL B. PICARDAL- CHIEF, SGOD</b> <b>KARLA P. ANTONIO- EPS II</b> <b>REGINA CLARINA E. EMPESO EdD – SEPS</b> <b>MARSHA RUIZ - ADAS</b>
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b>	To attend the Conference for the Federated PTA Presidents
<b>Activity Organized/ Sponsored by</b>	DepEd Negros Oriental Division
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	November 19, 2022 <b>Note:</b> Services during Saturdays and Sundays and Holidays entitle to a COC upon submission of duly accomplished Daily Time Record (Form 48).
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	DepEd Negros Oriental Division, 3 <sup>rd</sup> floor Conference Room, Dumaguete City
<b>Expenses Covered</b>	Travelling and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b> <b>(Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>	<b>Approved:</b>
<p>[Signature]</p> <p><b>RACHEL B. PICARDAL, EdD</b> Chief, SGOD</p> <p>Date: <u>NOV 18 2022</u></p>	<p>[Signature]</p> <p><b>SENEN PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent</p> <p>Date: <u>11/21/22</u></p>