




Republic of the Philippine
Department of Education
Schools Division of Negros Oriental



AUTHORITY TO TRAVEL		CONTROL NUMBER 1365
REGION: VII BUREAU/DIVISION: NEGROS ORIENTAL		
Date of Filing	November 22, 2022	
Name / Position / Designation	OUGIE E. LABONG ADA-1 <i>Through the District Supervisor / School Head:</i> PATRICK A. BALDERAS District DRRM Coordinator, La Libertad 2	
Permanent Station	SDO Negros Oriental	
Purpose of Travel	To participate the Psychological First Aid Training	
Activity Organized/ Sponsored By	SGOD – DRRM/School Health	
Period Covered <i>(Inclusive of Travel Time)</i>	November 24-26, 2022	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue / Destination	Hotel Palwa, Dumaguete City	
Expenses Covered	Meals, Snacks, Accommodation, Transportation & other incidental expenses (subject to the usual accounting and auditing rules and regulations)	
Fund Source (PAP Code/....)	DRRM Funds	
<p><i>By the authority of the Schools Division Superintendent:</i></p> <p> RACHEL B. PICARDAL EdD Chief, SGOD OFFICE IN-CHARGE</p> <p>Date: <u>NOV 22 2022</u></p>		