



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

DepEd Negros Oriental  
**RELEASED**  
 NO: 022-3332  
 DATE: 29 NOV 2022  
 RECORDS SECTION

ANNEX A

**AUTHORITY TO TRAVEL**

**CONTROL NO.**

1395

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

<b>Date of Filing</b>	November 25, 2022
<b>NAME &amp; Designation</b>	<b>1. JOY EMILY A. TANIO</b> – Education Program Specialist II-ALS <b>1. EPIFANIA Q. CUEVAS</b> - Principal 2, NOHS (Through the Public Schools District Supervisors) <b>2. SUZANA C. CAÑAVERAL</b> - Principal 2, MABINAY CES <b>3. JERRYMAY D. GARSULA</b> - MT 1, ELI ES
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b>	To attend the <b>CAPACITY BUILDING ON ARABIC EMERGENT READING AND CULTURE AWARENESS (AERCA) FOR MADRASAH EDUCATION PROGRAM (MEP) INSATRUCTONAL LEADER.</b>
<b>Activity Organized/ Sponsored by</b>	Department of Education Region VII
<b>Period Covered</b> (Inclusive of Travel Time)	November 28, 2022 to December 2, 2022
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Cebu Business Hotel, Cebu City.
<b>Expenses Covered</b>	The traveling, accommodation and other incidental expenses shall be charged against Division/ Region MEP Continuing funds FY2022 and local funds (in case the downloaded funds will not be sufficient) subject to the usual government accounting and auditing rules and regulations.
<b>Fund Source</b> (Pap Code/...)	Division/ Region MEP Continuing funds FY2022/Local Funds
<b>Recommending Approval:</b>	<b>Approved:</b>
 <b>NILITA L. RAGAY, EdD</b> OIC-ASDS/ Chief-CID	 <b>SENEN PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent
Date: _____	Date: <u>11/29/22</u>



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

**Office of the Regional Director**

MEMORANDUM

MLA-2022-0403

TO : **SCHOOLS DIVISION SUPERINTENDENTS Of:**  
Lapu-Lapu City Mandaue City Cebu City Tanjay City Tagbilaran City  
Negros Oriental Dumaguete City Talisay City Cebu Province Bohol Province

FROM : **SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

SUBJECT : **PARTICIPATION IN THE CAPACITY BUILDING ON ARABIC EMERGENT  
READING AND CULTURE AWARENESS (AERCA) FOR MADRASAH  
EDUCATION (MEP) INSTRUCTIONAL LEADERS**

DATE : November 23, 2022

1. The Department of Education (DepEd), through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID), will conduct the Capacity Building on Arabic Emergent Reading and Culture Awareness (AERCA) for Madrasah Education Program (MEP) Instructional Leaders on November 28- December 2, 2022 at Cebu Business Hotel, Cebu City.
2. This activity aims to enhance their Arabic language proficiency and cultural awareness, pedagogical skills, and instructional supervision competencies; develop an in-depth understanding of Muslim cultures, traditions, practices, and beliefs to foster respect, inclusion, and peaceful co-existence; strengthen their competence on assessment techniques for monitoring and evaluating Arabic Language and Islamic Values Education (ALIVE) classes; and make informed decisions and accountability on MEP implementation.
3. Attached is the list of participants of the said activity and they are requested to register thru this link: <https://tinyurl.com/AERCA-Reg> and are expected to bring the following:  
a. Laptop b. Extension Cord; c. Pocket Wi-Fi; d. Travel Authority, and e. COVID-19 Vaccination Card. The participants are entitled of one day Compensatory Time Off/ Service credit due to holiday on Nov.30, 2022.
4. The traveling, accommodation and other incidental expenses shall be charged against Division/ Region MEP Continuing funds FY2022 and local funds (in case the downloaded funds will not be sufficient) subject to the usual government accounting and auditing rules and regulations.
5. Immediate dissemination of, and strict compliance with this Memorandum are directed.

STJ/CE/MJCD/jba2022




**Address:** Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
**Telephone Nos.:** (032) 231-1433; (032) 414-7399  
**Email Address:** region7@deped.gov.ph



Republic of the Philippines  
Department of Education  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM  
DM-CI-2022-410

TO : REGIONAL DIRECTORS

FROM :   
ALMA RUBY C. TORIO  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Curriculum and Instruction

SUBJECT : PARTICIPATION IN THE CAPACITY BUILDING ON ARABIC  
EMERGENT READING AND CULTURE AWARENESS (AERCA)  
FOR MADRASAH EDUCATION PROGRAM (MEP)  
INSTRUCTIONAL LEADERS

DATE : 11 November 2022

In order to adequately provide relevant and appropriate technical assistance to Madrasah Education Program (MEP) implementers in the Philippines, the Department of Education (DepEd), through the Bureau of Learning Delivery - Student Inclusion Division (BLD-SID), will conduct the **Capacity Building on Arabic Emergent Reading and Culture Awareness (AERCA) for Madrasah Education Program (MEP) Instructional Leaders** on November 28 - December 2, 2022 in Cebu City.

Specifically, this activity aims for the participants to:

- a. Enhance their Arabic language proficiency and cultural awareness, pedagogical skills, and instructional supervision competencies;
- b. Develop an in-depth understanding of Muslim cultures, traditions, practices, and beliefs to foster respect, inclusion, and peaceful co-existence;
- c. Strengthen their competence on assessment techniques for monitoring and evaluating Arabic Language and Islamic Values Education (ALIVE) classes; and
- d. Make informed decisions and accountability on MEP implementation.

Target participants in this activity are select MEP instructional leaders/coordinators per region composed of:

- a. Regional and Division MEP supervisors/coordinators; and
- b. School Heads of MEP-implementing schools.

They are requested to pre-register not later than November 23, 2022 through the following link: [tinyurl.com/AERCA-Reg](https://tinyurl.com/AERCA-Reg).





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Participants are expected to bring the following:

- a. Laptop
- b. Extension Cord
- c. Pocket Wi-Fi
- d. Travel Authority
- e. COVID-19 Vaccination Card

Participants are advised to take the most economical means of transportation. They are expected to be at the venue **a day before the activity**. The first meal to be served is **dinner of Day 0** (November 27, 2022) while the last meal will be **morning snacks of Day 5** (December 2, 2022).

Participants will receive a Certificate of Participation and Appearance upon completion of the whole duration of the activity and submission of required outputs.

Enclosed are the list of distribution of participants per region in **Annex A**, list of chief trainers in **Annex B**, and indicative program of activities in **Annex C**.

Accommodation, traveling, and other incidental expenses will be charged to **MEP Continuing Funds FY 2022** and **Local Funds** (in case that the downloaded funds are insufficient), subject to the usual government accounting and auditing rules and regulations.

For inquiries or concerns, please contact the BLD-SID through **Ms. Marites P. Romen** and/or **Mr. Denn Marc P. Alayon**, Supervising Education Program Specialists through email at [marites.romen@deped.gov.ph](mailto:marites.romen@deped.gov.ph).

For immediate dissemination and compliance.



Republic of the Philippines  
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**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION**

**Annex A**

Capacity Building on Arabic Emergent Reading and Culture Awareness (AERCA)  
for Madrasah Education Program (MEP) Instructional Leaders  
November 28 - December 2, 2022  
Cebu City

**LIST OF DISTRIBUTION OF PARTICIPANTS PER REGION**

Region	No. of Regional MEP Coordinator	No. of Division MEP Coordinator	No. of School Heads Implementing MEP	No. of Chief Trainer	Total
I	1	7	9		17
II	1	5	12		18
III	1	18	53	2	74
IV-A CALABARZON	1	16	59		76
IV-B MIMAROPA	1	4	62	1	68
CAR	1	2	11	1	15
NCR	1	12	58	1	72
V	1	5	12		18
VI	1	6	23		30
VII	1	10	51	1	63
VIII	1	9	15		25
IX	1			4	5
X	1			1	2
XI	1			3	4
XII	1				1
CARAGA	1			1	2



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**Annex B**

Capacity Building on Arabic Emergent Reading and Culture Awareness (AERCA)  
for Madrasah Education Program (MEP) Instructional Leaders  
November 28 - December 2, 2022  
Cebu City

**LIST OF CHIEF TRAINERS**

<b>Name</b>	<b>Region</b>	<b>Division</b>	<b>School</b>
Jefferson M. Cordon	III	Science City Divion of Munoz	Munoz Central School
Mark Anthony T. Acuavera	III	Zambales	Libaba Elem. School
Abdurakib D. Bicar	IV-B (MIMAROPA)	Palawan	Rio Tuba Central School
Walid A. Mamao	VII	Lapu - Lapu City	Basak Elem. School
Sarah L. Handang	IX	Zamboanga City	
Yusoph A. Dauh	IX	Zambonga Del Norte	
Abu Benhur A. Sihabon	IX	Zamboanga City	Arena Blanco East Elem.School
Kimar A. Napii	IX	Zamboanga City	Don Gregorio Evangelista Mem. School
Camarodin U Muto	X	Lanao Del Norte	Pantar National High School
Rigan S. Alam	XI	Davao City	Manuel Roxas Elem. School
Ranain P. Haroun	XI	Davao City	
Oscar G. Pales	XI	Panabo City	P. Changco Elem. School
Egy I. Jumadla	CARAGA	Tandag City	
Mark T. Malidom	CAR	Baguio City	
Jalil Y. Pangandaman	NCR	Quezon City	Pres. Corazon C. Aquino Elem. School





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**Annex C**

Capacity Building on Arabic Emergent Reading and Culture Awareness (AERCA)  
 for Madrasah Education Program (MEP) Instructional Leaders  
 November 28 - December 2, 2022  
 Cebu City

**INDICATIVE PROGRAM OF ACTIVITIES**

TIME	DAY 0 Nov. 27, 2022 (Sunday)	DAY 1 Nov. 28, 2022 (Monday)	DAY 2 Nov. 29, 2022 (Tuesday)	DAY 3 Nov. 30, 2022 (Wednesday)	DAY 4 Dec. 1, 2022 (Thursday)	DAY 5 Dec. 2, 2022 (Friday)
6:00 - 7:45	<i>Breakfast</i>					
7:45 - 8:00	<i>Management of Learning (MOL)</i>					
8:00 - 9:00	Travel Period	<i>Opening Program</i>	<i>Session 1: Arabic Alphabet (ALIF-KHA)</i>	<i>Session 5: SUKUN</i>	<i>Session 9: Independent Letters (ALIF, WAW, DAL, DZAL, RA, ZHAY)</i>	<i>Explicit Teaching Demonstration in AERCA</i>
9:00 - 10:00						
10:00 - 10:15		<i>Morning Break</i>				
10:00 - 12:00		<i>Keynote Talk: Status, Issues and Concerns, and Opportunities in AERCA Implementation</i>	<i>Session 2: Arabic Alphabet (DAL-SAD)</i>	<i>Session 6: TANWEEN</i>	<i>Session 10: Dependent Letters (BA, TA, THA, NUN, YA, SIN, SHIN, JIM, HA, KHA, AIN, GHAYN, MIM, HA, SAD, DHAD, TA, DZA, FA, QAF, KAF, LAM)</i>	<i>Closing Program</i>
12:00 - 1:00	<i>Lunch</i>					<i>Check Out at the Hotel Venue</i>
1:00 - 1:10	<i>Management of Learning (MOL)</i>					
1:10 - 3:10	<i>Plenary Session 1</i>	<i>Inclusive Leadership, Management, and Assessment Techniques for Monitoring and Evaluating ALIVE Classes</i>	<i>Session 3: Arabic Alphabet (KAF-YA)</i>	<i>Session 7: SHADDAH</i>	<i>Session 11: Arabic Language Curriculum</i>	<i>Home Sweet Home</i>
3:10 - 3:25	<i>Afternoon Break</i>					



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3:10 - 5:10	<ul style="list-style-type: none"> <li>• Registration</li> <li>• Check-In at the Hotel Venue (3:00 PM)</li> </ul>	<b>Plenary Session 2</b> <i>Instilling Cultural Awareness for Effectively Implementing Madrasah Education Program</i>	Session 4: <b>KASRAH</b>	Session 8: <b>ALIF/WAW/YA</b>	Session 12: <b>Islamic Values</b>	
5:30 - 6:00	<i>Open Forum/ Clearing House</i>					
6:00 - 8:00	<i>Dinner</i>					
Officer of the Day	All Staff	Mr. Denn Marc P. Alayon	Ms. Marites P. Romen	Mr. Nicanor M. San Gabriel Jr.	Ms. Armi S. Victor	Mr. Pepito C. Ventura