



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

<h2 style="margin: 0;"><u>AUTHORITY TO TRAVEL</u></h2>		CONTROL NUMBER 874
REGION: VII BUREAU/DIVISION: NEGROS ORIENTAL		
Date of Filing	July 20, 2022	
Name/Position/Designation	JOSEPH R. GEMINA Project Development Officer II - DRRM	
Permanent Station	SDO Negros Oriental	
Purpose of Travel	<ul style="list-style-type: none"> To deliver DRRM and COVID-19 supplies for disinfections. Monitor the construction of Temporary Learning Spaces. Monitor the constructions of QRF funded buildings. Follow-up the clean-up and minor repair funds liquidation. Technical assistance and evaluation of contingency plans developed by schools and district offices Monitor the participation of schools in National Disaster Resilience Month. Monitor progress of DRRMS' comprehensive school safety initiatives and evaluate the outcomes and impact of DRRMS' comprehensive school safety initiatives. 	
Activity Organized/Sponsored By	SGOD – DRRM	
Period Covered <i>(Inclusive of Travel Time)</i>	July 27-29, 2022	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue / Destination	Matambok ES, Agutayon ES, Nabhang ES, Maglihi ES, Carol-an ES and selected schools of the following: Ayungon 1-2, Manjuyod 1-2, Amlan, San Jose, Jimalalud 1 and 2, La Libertad 1 and 2	
Expenses Covered	Meals, snacks, transportation & other incidental expenses (subject to the usual accounting and auditing rules and regulations)	
Fund Source (PAP Code/....)	DRRM Funds	
Recommending Approval: <div style="text-align: center;"> RACHEL B. PICARDAL EdD Chief, SGOD </div> Date: <u>7/20/2022</u>	Approved: For the Schools Division Superintendent: <div style="text-align: center;"> MARCELO K. PALISPIS, EdD Assistance Schools Division Superintendent OFFICE-IN-CHARGE </div> Date: _____	