



Republic of the Philippines
Department of Education



AUTHORITY TO TRAVEL

CONTROL NO.

695

REGION: 7
BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

Date of Filing	July 28, 2022
NAME & Designation	1. MS. KATHERINE Y. SEDILLO-EPS DIVISION 2. MS. GEA ALONSO, MT2, SIBULAN 3. MS. HAZEL CORTON, MT1, SAN JOSE DIST.
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	To Attend Training on Disability Sensitivity, SPED Teaching Approaches, and Filipino Sign Language.
Activity Organized/ Sponsored by	Curriculum and Learning Management Division
Period Covered <small>(Inclusive of Travel Time)</small>	August 8-12, 2022
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Applied Nutrition Center, Banilad, Cebu City
Expenses Covered	Travelling and other related expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source <small>(Pap Code/...)</small>	Division/Local MOOE Funds/SPED FUND

Recommending Approval:

[Signature]
NILITA L. RAGAY, Ed D
OIC-ASDS/Chief, CID

Date: 7/30/2022

Approved:

[Signature]
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

Date: 8/1/22



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

JUL 26 2022

REGIONAL MEMORANDUM

No. **0656**, s. 2022

**Transitioning from Virtual to In-Person Teaching:
FOCUSED ON DISABILITY SENSITIVITY, SPED TEACHING APPROACHES, AND
FILIPINO SIGN LANGUAGE**

To: Schools Division Superintendents (SDSs)

All Others Concerned

1. In preparation for the resumption of in-person classes and in support to the Department's efforts to ensure delivery of quality inclusive education, this Office, through the Curriculum and Learning Management Division, will conduct a Training on Disability Sensitivity, SPED Teaching Approaches, and Filipino Sign Language on August 8-12, 2022 at Applied Nutrition Center, Banilad, Cebu City.
2. The activity aims to:
 - a. empower the receiving teachers with knowledge on disability in the workplace helping them to make better decisions when creating an inclusive and diverse classroom.;
 - b. discuss possible approaches/strategies, accommodations, modifications and adjustments in handling learners with difficulties and/disabilities;
 - c. capacitate the participants in the use of Filipino Sign Language for them to effectively use FSL in teaching and communicating with deaf persons particularly the learners.
3. Participants to the activity are the Division SPED Focal Persons and **key stage 1 receiving teachers** preferably division trainers or have experience facilitating trainings, coming from each schools division offices. They must bring with them laptop and extension cord during the training. They are required to pre-register through the link: <https://forms.gle/943n9BXwA8CEtQCv7>.
4. In accordance with the provision of DO No. 19 s. 2011, DO No.53 s. 2003 and CSC and DBM Joint Circulars No. 2 s. 2004, teaching and non-teaching participants shall be entitled to service credits and compensatory time-off respectively. In addition, they are requested to attend the opening program on August 8, 2022 at 1:30 in the afternoon. First meal to be served is afternoon snacks of August 8, while last meal is lunch of August 12, 2022.



5. In preparation for the 5-day training, a pre-work conference shall be conducted on August 7, 2022 at 3:00 in the afternoon at ANC, Conference Room 1. Trainers, and the technical working team (TWT) are requested to attend. First meal to be served for the trainers and TWT is afternoon snacks of August 7, while last meal is lunch of August 12, 2022

6. Please see enclosures for reference and guidance.

Enclosure No. 1 - Training Matrix

Enclosure No. 2 - List of Training Trainers and technical working team

Enclosure No. 3 - Allocated Number of Participants per Division

7. Expenses for board and lodging, accommodation and food which shall be served by DepEd ANC, shall be charged against OSEC 7-22-3790 while travelling expenses of the participants shall be charged against Division/School MOOE/local funds, all subject to the usual government accounting and auditing rules and regulations.

8. Immediate dissemination of, and compliance with this Memorandum is directed.



SALUSTIANO T. JIMENEZ EdD, JD, CESO V
Director IV
Regional Director

Training Matrix (Cluster 1)

TRAINING ON DISABILITY AWARENESS, SPED APPROACHES, AND FILIPINO SIGN LANGUAGE

(Transitioning from Virtual to In-Person Teaching)

August 8-12, 2022

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
7:45 – 8:00		Understanding Deaf Learners Zyña Dyne Ingan Bayawan City Division	Basic Weather/Occupation Countries/Common Places Famous Places/Region VII Jennifer Villareal City of Naga Amberly M. Derraco Bohol Prov.	Science Dur Ann Tulabing Tanjay City Division Aireen Rose Dela Rama Danao City Division	Learning Difficulties F1: Roselene Tizon F2: Zizinia Vasquez
8:00-9:00					
9:00-10:00					
10:00 – 12:00	TRAVEL TIME	Access of Deaf Learners to Quality Education Michael Dela Pena City of Naga Division Introduction to Filipino Sign Language/Parameters Bibiana Canazares Cebu Province	Water forms Landforms Education Leaders Local/National Positions Modesta Omadlao Dumaguete City Virna Allosa Toledo City Division	Teaching Learners with Difficulty in Remembering or Concentrating F1: Delia Mabao F2: Imelda Naveo	Action Planning F1: Teotima Paningsoro Presentation of Action Plan
12:00-1:00					
1:00-3:00	REGISTRATION & ATTENDANCE (TWG) (1:00-2:00) OPENING PROGRAM (2:00-3:00)	English Storytelling /Vocabulary /Calendar Noun/Pronoun/Verbs/Adverbs Jaup Renzi Kitong Siquijor Division Verna Reyes Mandaue City April Illaga Talisay City Division	Filipino Stephe Agbay Mandaue City Division Rosemarie Bonifacio (portion) Canlaon City Division	Learners with Difficulty in Performing Adaptive Skills F1: Concepcion Tubal F2: Evelyn Codilla	Evaluation Closing Jayrose Melon (Last meal – lunch)

3:00-5:00	Disability Sensitivity and Awareness Gilda G Bancog EPS-CLMD	Non-manual Signals WH-Types Grammatical Range of Emotion Conjunctions/Preposition Teaching References Adjectives Adverbs Gretchin Gualiza Cebu City Division Carcar City Division Hannah Macasil Bogo City Division Eva Irish Amazona Carcar City Division	Math Maria Melie Salvo Bais City Division Mary Ann Daniel (9portion) Lapulapu City Division	Learners With Difficulty In Displaying Interpersonal Behaviors F1: Felipa Mantos F2: Araceli Laude	
PO/OD	Mrs. Concepcion Tubal Eva Irish Amazona	Felipa Mantos Stephie Agbay	Araceli Laude April Illaga	Roselene Tizon Zyna Dyn Ingan	
Emcee/FA CI	Ms. J. Malinao Stephie Agbay	Sweet Opalyne Sa-a Zyna Dyn Ingan	Jayrose Melon Eva Irish Amazona	Janice Gocotano Gretchin Gualiza	Jaup Renzi Kitong

Enclosure No. 2 – List of Trainers and Technical Working Team

A. List of Trainers

NAMES	DIVISION
1. Araceli Laude	Danao City
2. Felipa Mantos	Bogo City
3. Imelda Naveo	Lapulapu City
4. Sisinia Vasquez	Talisay City
5. Teotima Paningsoro	Carcar City
6. Delia Mabao	Toledo City
7. Evelyn Codilla	Bohol Province
8. Concepcion Tubal	Tagbilaran City
9. Roselene Tizon	Bayawan City
10. Mary Ann Daniel	Lapu-Lapu City
11. Eva Irish Amazona	Carcar City
12. Hannah A. Macasil	City of Bogo
13. Jaup Rienzi C. Kitong	Siquijor
14. Zyña Dyn M. Ingan	Bayawan City Division
15. Cañazares, Bibiana B.	Cebu Province
16. Jennifer P. Villareal	City of Naga Cebu
17. Virna Allosa	Toledo City
18. Gretchin B. Gualiza	Cebu City
19. Annaliza Dumayac	Talisay City Division
20. Dur Ann Tulabing	Tanjay City Division
21. Amber Derraco	Bohol
22. Maria Melie Salvo	Bais City
23. Aireen Rose dela Rama	Danao City
24. Modesta Omadlao	Dumaguete City
25. Rosemarie Bonifacio	Canlaon City
26. Stephanie Agbay	Mandaue City
27. Michael Dela Pena	City Of Naga Division

B. Technical Working Team

NAME	DIVISION
1. Sweet Opalyne Sa-a	Cebu City
2. Jayrose Melon	Carcar City
3. Jovelyn Cleofe	Manadaue City
4. Janice Gocotano	Cebu Province
5. Helen Roa	Cebu Province
6. Adina Ranay	Cebu Province

Enclosure No. 3 – Allocated Number of Participants per Division

DIVISION		Number
1.	Bais City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
2.	Bayawan City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
3.	Bogo City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
4.	Bohol	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
5.	Carcar City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
6.	Canlaon City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
7.	Cebu City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
8.	Cebu Province	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
9.	Dumaguete City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
10.	Danao City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
11.	Guihulngan City	1 Division SPED Focal, 2 Receiving Teachers,
12.	Lapulapu City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
13.	Mandaue City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
14.	Negros Oriental	1 Division SPED Focal, 2 Receiving Teachers,
15.	Siquijor	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
16.	Tanjay City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
17.	Tagbilaran City	1 Division SPED Focal, 2 Receiving Teachers,
18.	City of Naga	1 Division SPED Focal, 2 Receiving Teachers, 2 FSL trainer
19.	Toledo City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer
20.	Talisay City	1 Division SPED Focal, 2 Receiving Teachers, 1 FSL trainer



Republic of the Philippines
Department of Education





AUTHORITY TO TRAVEL

CONTROL NO.

895

REGION: 7
BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

Date of Filing	July 28, 2022	
NAME & Designation	1. DR. DONRE B. MIRA - EPS 2. MS. JOY EMILY A. TANIO - EPS-ALS 3. MS. MARIA CECILIA AMORIN-MT1	
Permanent Station	SDO Negros Oriental	
Purpose of Travel	To Attend Training of Division ALS Core of Trainers on Disability Sensitivity, SPED Content and Pedagogy, and Filipino Sign Language.	
Activity Organized/ Sponsored by	Curriculum and Learning Management Division	
Period Covered <i>(Inclusive of Travel Time)</i>	August 8-12, 2022	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	Applied Nutrition Center, Banilad, Cebu City	
Expenses Covered	Travelling and other related expenses (subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	Division/School MOOE/ Local Funds	
Recommending Approval:	Approved:	
 NILITA L. RAGAY, Ed D OIC-ASDS/Chief, CID	 SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent	
Date: <u>7/30/2022</u>	Date: <u>8/1/22</u>	



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

JUL 28 2022

REGIONAL MEMORANDUM

No. **0657**,s. 2022

**TRAINING OF DIVISION ALTERNATIVE LEARNING SYSTEM CORE OF TRAINERS ON
DISABILITY SENSITIVITY, SPED CONTENT AND PEDAGOGY, AND FILIPINO SIGN
LANGUAGE**

To: Schools Division Superintendents (SDSs)

All Others Concerned

1. In support to DepEd Order 44 s. 2021 and DepEd Order 21 s, 2019 which promote access to quality and equitable basic education to learners with disabilities, this Office, through the Curriculum and Learning Management Division, will conduct a Training of Division ALS Core of Trainers on Disability Sensitivity, SPED Content and Pedagogy, and Filipino Sign Language on August 8-12, 2022 at Applied Nutrition Center, Banilad, Cebu City.
2. The activity aims to:
 - a. empower the participants with knowledge on disability in the workplace helping them to make better decisions when creating an inclusive and diverse community learning centers;
 - b. discuss possible approaches/strategies, accommodations, modifications and adjustments in handling learners with difficulties and/disabilities;
 - c. capacitate the selected trainers in the use of Filipino Sign Language for them to effectively conduct the division training, demonstrate the different FSL strategies, and use FSL in teaching and communicating with deaf persons particularly the ALS learners.
3. Participants to the activity are the Division ALS Focal Persons and selected ALS master teachers or specialists coming from each schools division offices. The allocated number of participants per division is stipulated in enclosure no. 1. They must bring with them laptop and extension cord during the training. They are required to pre-register through the link: <https://forms.gle/5n3xi86Ud7URRUgy9>.
4. In accordance with the provision of DO No. 19, s. 2011 and DO No.53 s. 2003, teacher-participants shall be entitled to service credits. In addition, they are requested to attend the opening program on August 8, 2022 at 2:00 in the afternoon. First meal to be served is afternoon snacks of August 8, while last meal is lunch of August 12, 2022.



5. For reference and guidance, the training matrix is stipulated in enclosure no. 2.
6. Expenses for board and lodging, accommodation and food which shall be served by DepEd ANC, shall be charged against OSEC 7-21-2609 while travelling expenses of the participants shall be charged against Division/School MOOE/local funds, all subject to the usual government accounting and auditing rules and regulations.
7. Immediate dissemination of, and compliance with this Memorandum is directed.



SALUSTIANO T. JIMENEZ EdD, JD, CESO V
Director IV
Regional Director

Enclosure Number 1 – Allocated Number of Participants

PARTICIPANTS PER DIVISION

DIVISION	Number
1. Bais City	1 Division ALS Focal, 1ALS Master Teacher/Specialist
2. Bayawan City	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
3. Bogo City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
4. Bohol	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
5. Carcar City	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
6. Canlaon City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
7. Cebu City	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
8. Cebu Province	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
9. Dumaguete City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
10. Danao City	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
11. Guihulngan City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
12. Lapulapu City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
13. Mandaue City	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
14. Negros Oriental	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
15. Siquijor	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
16. Tanjay City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
17. Tagbilaran City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
18. City of Naga	1 Division ALS Focal, 1 ALS Master Teachers/Specialist
19. Toledo City	1 Division ALS Focal, 2 ALS Master Teachers/Specialists
20. Talisay City	1 Division ALS Focal, 1 ALS Master Teachers/Specialist

Training Matrix (Cluster 2)

TRAINING OF DIVISION ALS CORE OF TRAINERS ON DISABILITY AWARENESS, SPED APPROACHES, AND FILIPINO SIGN LANGUAGE

August 8-12, 2022

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
7:45 – 8:00	MORNING PRELIMINARIES				
8:00-9:00		Teaching Learners with Difficulty in Remembering or Concentrating F1: Imelda Naveo F2: Delia Mabao	Understanding Deaf Learners Zyña Dyne Ingan Bayawan City Division	Basic Weather/Occupation Countries/Common Places Famous Places/Region VII Jennifer Villareal City of Naga Amberly M. Derraco Bohol Prov.	Science Dur Ann Tulabing Tanjay City Division Aireen Rose Dela Rama Danao City Division
9:00-10:00					
10:00 – 12:00	TRAVEL TIME	Learners with Difficulty in Performing Adaptive Skills F1: Evelyn Codilla F2: Concecion Tubal	Access of Deaf Learners to Quality Education Michael Dela Pena City of Naga Division Introduction to Filipino Sign Language/Parameters Bibiana Canazares Cebu Province	Water forms Landforms Education Leaders Local/National Positions Modesta Omadiao Dumaguete City Virna Allosa Toledo City Division	Action Planning F1: Meichor Cenaz F2: Teotima Paningsoro Presentation of Action Plan
12:00-1:00	LUNCH BREAK				
1:00-2:00	REGISTRATION & ATTENDANCE (TWG) (1:00-2:00) OPENING PROGRAM (2:00-3:00) (first meal-snacks)	Learners With Difficulty In Displaying Interpersonal Behaviors F1: Araceli Laude F2: Felipa Mantos	English Storytelling /Vocabulary /Calendar Noun/Pronoun/Verbs Jaup Renzi Kitong Siquijor Division Verna Reyes Mandaue City Apri Illaga Talisay City Division	Filipino Stephie Agbay Mandaue City Division Rosemarie Bonifacio (portion) Cantaon City Division	Evaluation Closing Jeyrose Melon (Last meal – lunch)

3:00-5:00	Disability Sensitivity and Awareness Gilda G Bancog EPS-CLMD	Learning Difficulties F1: Zizinia Vasquez F2: Roselene Tizon	Non-manual Signals WH-Types Grammatical Range of Emotion Conjunctions/Preposition Teaching References Adjectives Adverbs Gretchin Gualiza Cebu City Division Carcar City Division Hannah Macasil Bogo City Division Eva Irish Amazona Carcar City Division	Math Maria Meile Salvo Bais City Division Mary Ann Daniel 9(portion) Lapulapu City Division	
PO/OD	Dr. Delia Mabao/ Mary Ann Daniel	Mr. Mechor Cenas/ Michael Dela Pena	Dr. Evelyn Codilla Rosemarie Bonifacio	Ms. Araceli Laude Virna Allosa	Michael Dela Pena
Emcee/FACI	Ms. J. Cleofe Dur Ann Tulabing	Mrs. Jayrose Melon Modesta Omadiao	Janice Gocotano Rosemarie Bonifacio	Jeyrose Melon Jennifer Villareah	