



Republic of the Philippines  
Department of Education

RELATIONS  
NO: 022-2141  
DATE AUG 11 2022  
BI  
DEPT. SEC. 1081

**CONTROL NO.**  
965

**AUTHORITY TO TRAVEL**

**REGION: VII, CENTRAL VISAYAS**

**DIVISION: NEGROS ORIENTAL**

<b>Date of Filing</b>	August 11, 2022
<b>NAME</b>	1. MILDRED PELLETERO 2. SINEAD TIA
<b>Position/Designation</b>	1. Teacher -III 2. Teacher-III
<b>Permanent Station</b>	Negros Oriental High School, Division of Negros Oriental
<b>Purpose of Travel</b>	To attend the conduct of the National Training of Trainers on Sports Skills for Athletics and Swimming.
<b>Activity Organized/ Sponsored by</b>	DepEd Central Office
<b>Period Covered</b>	August 15-19,2022
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	MVW Restaurant and Tourism Inn, Roxas Avenue, Roxas City, Capis.
<b>Expenses Covered</b>	Travelling, food, and other expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b>	School/Division MOOE
<b>Recommending Approval:</b>	
<p><i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL, EdD</b> Chief, Schools Governance and Operation Division</p> <p>Date: <u>8/10/22</u></p>	
<b>Approved:</b>	
<p><i>Senen Priscillo P. Paulin Cesó V</i> <b>SENEN PRISCILLO P. PAULIN CESO V</b> Schools Division Superintendent</p> <p>Date: <u>8/10/22</u></p>	



Republic of the Philippines  
**Department of Education**  
 CENTRAL VISAYAS REGION

Office of the Regional Director

AUG 08 2022

**REGIONAL MEMORANDUM**

No. **0688**, s. 2022

**ANNOUNCING THE CONDUCT NATIONAL TRAINING OF TRAINERS ON SPORTS SKILLS FOR ATHLETICS AND SWIMMING**

To: **Schools Division Superintendent  
 Division Sports Coordinators  
 All Others Concerned**

1. This is in connection with communication signed by **Atty. Salvador C. Malana III**, Assistant Secretary, Concurrent Officers-in-Charge, Office of the Undersecretary for Administration, relative to the change of date and additional information on the **Conduct of the National Training of Trainers on Sports Skills for Athletics and Swimming**. The training for Visayas Cluster is set to its new schedule on August 15 to 19, 2022 at MVW Restaurant and Tourist Inn, Roxas Avenue, Roxas City, Capis.

2. Participants to this training are the following:

Athletics			
Division	Name	Division	Name
Bais City	Sherlita S. Pino	Cebu Province	Ronald Abelong Pacifico
Bais City	Ednalyn C. Portallo	Cebu Province	Omar Lawas Basnillo
Bayawan City	Rufino Jr. Ili S. Iba	Mandaue City	Elenita I. Retiza
Bayawan City	Rodil C. Alvaro	Mandaue City	Analiza M. Villaver
Bogo City	Loreto Bercero	Negros Oriental	Paul Jonas Sibala
Bogo City	Lejane Versaga	Negros Oriental	Mildred Pelletero
Bohol Province	Roseller D. Regulacion	Siquijor Province	Nelson S. Ates
Bohol Province	Francisco Quimson	Siquijor Province	Joseph Bryan Bagood
Carcar City	Jere Mae T. Bacarro	Tagbilaran City	Richard Estepa
Carcar City	Mary Grace V. Adolfo	Tagbilaran City	Frank Echalico
Cebu City	Sanny C. Hernandez	Danao City	Alfredo C. Laurel, Jr
Cebu City	Elberto Banzon	Danao City	Jerome M. Hermosilla
Lapulapu City	Ednalyn P. Vilorio	Lapulapu City	LOWELL A. RIGODON
Tanjay City	Ma. Cristina V. Limbaga		

Swimming			
Division	Name	Division	Name
Bohol Province	Junevir Cabrera	Negros Oriental	Nilfa Ortega
Bohol Province	Sherlito Salise	Negros Oriental	Sinead Tia
Mandaue City	Exel V. Belliot	Tagbilaran City	Lord Rollorata
Danao City	Jelvin S. Parot	Tagbilaran City	Martin Kashuer G. Varona

Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
 Telephone Nos.: (032) 231:1433; 414-7399; Email Address: region7@deped.gov.ph

Carcar City	Mary Jane F. Pernites	Lapulapu City	Rubina A. Villaceran
Dumagute City	Hywell M. Ramacho	Cebu Province	Jaypee D. Villamor
Tanjay City	Kent C. Garet	Cebu Province	Benjie Ano-os

3. Schools Division Superintendents of the identified participants are requested to issue a **Travel Order**.
4. Participants are required to present a medical certificated stating their fitness to perform physical activities and a proof of full vaccination (vaccination card or DOH issued certificate of vaccination) or a negative RT-PCR result generated 48 hours from testing for those who are unvaccinated.
5. To adhere to the health and safety protocols enforced by the Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases. All participants are required to undergo antigen test upon arrival to the venue. Those with negative test results will be directed to their billeting areas while those who will test positive will be isolated and will undergo confirmatory RT-PCR testing.
6. Expenses incurred by the participants relative to the conduct of this activity shall be charged against Local fund/School/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. For more information, see attached communications.
8. Immediate dissemination of, and compliance with this Memorandum is directed.

  
**SALUSTIANO T. JIMENEZ, JD, EdD, CESO V**  
 Director IV   
 Regional Director





Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO**  
**MEMORANDUM**  
22 July 2022

To: **Regional Directors**  
**Minister of Basic, Higher, and Technical Education, BARMM**  
**Schools Division Superintendents**  
**Regional Sports Officers**  
**All Others Concerned**

Subject: **CHANGE OF DATE AND ADDITIONAL INFORMATION**  
**RE: NATIONAL TRAINING OF TRAINERS ON SPORTS SKILLS**  
**FOR ATHLETICS AND SWIMMING (VISAYAS CLUSTER)**

The Department of Education, through the Office of the Undersecretary for Administration (OUA), issued the enclosed **OUA Memo 00-0522-0043** entitled **National Training of Trainers on Sports Skills for Athletics and Swimming**.

In this regard, this Office informs all concerned that the schedule of the aforesaid Training for the **Visayas Cluster** has been changed from June 13 to 17, 2022 to **August 15 to 19, 2022**. The exact venue of the activity is at **MVW Restaurant and Tourist Inn, Roxas Avenue, Roxas City, Capiz**.

All concerned regional sports officers (RSOs) are enjoined to submit their region's list of participants indicating their full name (including middle initial), email address, and mobile number **on or before August 05, 2022**. Only those participants officially endorsed by the RSOs who have met the qualifications set in the enclosed OUA Memo will be given the online registration link.

Additionally, all participants are required to bring the appropriate sports attire to be worn during the practicum. Participants who are pregnant or unfit to undergo physical activities shall not be accommodated.

Further, the participants are no longer required to undergo antigen test upon arrival to the venue provided that a medical certificate stating fitness to perform physical activities, and a proof of full vaccination (vaccination card or DOH-issued certificate of vaccination) or a negative RT-PCR result, generated 48 hours from testing (for those unvaccinated) are presented.



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**Office of the Undersecretary for Administration (OUA)**

*Administrative Service (AS), Information and Communications Technology Service (ICTS),  
Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support  
Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)*

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

For more information, you may contact the **Bureau of Learner Support Services-School Sports Division** through **Rosalie G. Roxas**, Education Program Specialist II or **Jason R. Razal**, Administrative Assistant II at telephone number (02) 8632-0260 or through email address [blss.ssd@deped.gov.ph](mailto:blss.ssd@deped.gov.ph).

Immediate and wide dissemination of this Memorandum is desired.

  
D-27-I  
**Atty. SALVADOR C. MALANA III**  
Assistant Secretary  
Concurrent Officer-In-Charge  
Office of the Undersecretary for Administration  




Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim



**OUA MEMO 00-0522-0043**  
**MEMORANDUM**  
07 May 2022

To: **Regional Directors**  
**Minister of Basic, Higher and Technical Education, BARMM**  
**Schools Division Superintendents**  
**Regional Sports Officers**  
**All Others Concerned**

Subject: **NATIONAL TRAINING OF TRAINERS ON SPORTS SKILLS FOR**  
**ATHLETICS AND SWIMMING**

In support to the Department of Education's programs on school sports, particularly the implementation of sports clubs in the public school system, the Office of the Undersecretary for Administration (OUA), through the Bureau of Learner Support Services-School Sports Division (BLSS-SSD), will conduct a **National Clustered Training of Trainers on Sports Skills for Athletics and Swimming** on the following schedules and venues:

Cluster	Schedule	Venue
Northern Luzon	July 2022*	To be announced
Southern Luzon	August 2022*	To be announced
Visayas	June 13-17, 2022	Roxas City, Capiz**
Mindanao	To be announced	To be announced

\* Exact date to be announced.

\*\* Specific venue to be announced.

The training aims to provide the participants the knowledge and understanding of different sports skills based on the performance indicators stipulated in the DepEd Sports Manual.

Target participants are **teacher-coaches and/or Physical Education (PE) teachers** involved in sports clubs of identified sports with ANY of the following qualifications:

- Successfully completed the developmental, intermediate and advance levels of the National Training in Sports Coaching (NTSC); or
- Has experience in coaching in the regional meet or *Palarong Pambansa*.



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**Office of the Undersecretary for Administration (OUA)**

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
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To ensure that the face-to-face training will be conducted effectively, only **two (2) participants** – one (1) from elementary and one (1) from secondary (preferably male and female) – per Schools Division Office (SDO) will be accommodated.

Regional Sports Officers (RSOs) should submit their region's list of participants that indicates their full names (including middle initials), email addresses and mobile numbers **on or before June 8, 2022 (Wednesday)**. Only participants officially endorsed by the RSOs will be given the online registration link.

Further, participants are required to present a medical certificate stating their fitness to perform physical activities and a proof of full vaccination (vaccination card or Department of Health-issued certificate of vaccination) or a negative RT-PCR result generated 48 hours from testing for those who are unvaccinated.

To adhere to the health and safety protocols enforced by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), all participants will undergo antigen test upon arrival to the venue. Those with negative test results will be directed to their billeting areas while those who will test positive will be isolated and will undergo confirmatory RT-PCR testing.

Participants who will test positive in the confirmatory RT-PCR will be restricted from joining the training and they will abide by the quarantine protocols set by the local government.

Minimum public health and safety protocols such as wearing of face masks, washing of hands and compliance to social distancing measures will be strictly observed at all times.

School officials are enjoined to authorize the participation of the identified participants under their jurisdiction to this National Training.

Please find attached the **Program Matrix** for reference.

All expenses to be incurred by the BLSS-SSD personnel and resource persons relative to the conduct of this activity, and the meals and accommodations of participants will be charged against the Physical Fitness and School Sports (PFSS) Funds.

On the other hand, travel expenses of participants will be charged against their local funds.

All aforementioned expenses are subject to the usual accounting and auditing rules and regulations.

For more information, kindly contact BLSS-SSD through **Rosalie G. Roxas**, Education Program Specialist II or **Jason R. Razal**, Administrative Assistant II, at telephone number (02) 8632-0260 or through email address [blss:ssd@deped.gov.ph](mailto:blss:ssd@deped.gov.ph).

For immediate and wide dissemination.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



014000 5527-00 #1  
To help fight the disease





Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**

*School Sports Division*

**NATIONAL TRAINING of TRAINERS on SPORTS SKILLS for ATHLETICS and SWIMMING**

The training aims to provide participants the knowledge and understanding of different sports skills based on the performance indicators stipulated in the DepEd Sports Manual.

	Day 1	Day 2	Day 3	Day 4
<b>Day 0</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>
<b>TRAVEL TIME</b>	<b>ATHLETICS AND SWIMMING</b>			
	<b>BREAKFAST</b>			
	<b>OPENING PROGRAM (8:30 AM )</b>	<b>MOL</b>	<b>Workshop 4</b>	<b>CLOSING PROGRAM</b>
	<ul style="list-style-type: none"> <li>• Preliminaries</li> <li>• Introduction of Participants</li> <li>• Welcome Message</li> <li>• Expectation Setting</li> <li>• Overview and Statement of Purpose of the Sports Club</li> <li>• Program Mechanics</li> </ul>	<ul style="list-style-type: none"> <li>• Workshop 2</li> <li>• Walkthrough on Key Stage 2</li> </ul>	<ul style="list-style-type: none"> <li>• Walkthrough on Key Stage 4</li> <li>• 4</li> </ul>	<ul style="list-style-type: none"> <li>• Wrap Up</li> <li>• Ways Forward/ Next Steps</li> <li>• Activity Evaluation</li> <li>• Closing Remarks</li> </ul>
	<b>LUNCH BREAK</b>			
	<b>Skills Demonstration on Key Stage 2</b>			
	<b>AM BREAK</b>			
	<b>Skills Demonstration on Key Stage 4</b>			
	<b>Workshop 1</b>	<b>Workshop 3</b>	<b>Workshop 4</b>	<b>Skills Demonstration on Key Stage 4</b>
<b>First Meal (Snacks)</b>	<ul style="list-style-type: none"> <li>• Walkthrough on Key Stage 1 (Break away by Events)</li> </ul>	<ul style="list-style-type: none"> <li>• Walkthrough on Key Stage 3</li> </ul>	<ul style="list-style-type: none"> <li>• Assessment of Performance</li> </ul>	<b>Last Meal (Lunch)</b>
	<b>PM BREAK</b>			
	<b>Skills Demonstration on Key Stage 1</b>			
	<b>Reminders for the Next Day</b>			
	<b>DINNER</b>			
12:00-1:00	<b>Continuation of Assessment</b>			
	<b>ETD Home</b>			