



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED  
 NO.: 022-2542  
 DATE: SEP 15 2022  
 BY: [Signature]  
 RECORD SECTION

## AUTHORITY TO TRAVEL

**CONTROL NO.**


1124


**REGION: Region VII**  
**BUREAU / DIVISION / SCHOOL: Negros Oriental**

<b>Date of Filing</b>	September 14, 2022
<b>Name / Position / Designation</b>	<b>DR. NILITA L. RAGAY</b> - OIC,ASDS/CID CHIEF <b>DR. RACHEL B. PICARDAL</b> -SGOD CHIEF <b>DR. EMELYN BOLOGAITA</b> -PSDS, TAYASAN 1 DISTRICT  <i>Through the District Supervisor:</i> <b>Dr. Susan Austero</b> - Prin. Zamboanguita CES <b>Mrs. Lady Elgin Abundo</b> -Prin. SASMES(small category) <b>Dr. Rosa Leah Dagoy</b> -Prin.Valencia CES (Med. Category) <b>Dr. Elvira Diones</b> -Prin. Sibulan CES (large category)
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b>	To attend the Series of Activities Relative to the Pilot Testing of Instructional Supervisory Manual
<b>Activity Organized / Sponsored by</b>	Regional Office 7
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	September 21-22, 2022
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <span style="margin-left: 100px;"><input type="checkbox"/> Official Time</span>
<b>Venue / Destination</b>	ECOTECH Center, Sudlon, Lahug, Cebu City
<b>Expenses Covered</b>	Travel and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b> <i>(Pap Code/...)</i>	Division / School MOOE/ local funds

**Recommending Approval:**

**Approved:**

  
**RACHEL B. PICARDAL EdD**  
 SGOD, Chief Education Supervisor

  
**SENEN PRICILLO P. PAULIN, CESO V**  
 Schools Division Superintendent

Date: SEP 14 2022

Date: 9/14/22



Republic of the Philippines  
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**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2022- 444

TO : **Dr. Nilita L. Ragay** – OIC, ASDS/CID Chief  
**Dr. Rachel B. Picardal** – SGOD Chief  
**Dr. Emelyn Bolongaita** – PSDS, Tayasan 1 Dist.

Through the District Supervisor:

**Dr. Susana Austero** – Principal, Zamboanguita CES  
**Mrs. Lady Elgin Abundo** – Principal, Sotero A. Singco MES (small category)  
**Dr. Rosa Leah Dagoy** – Principal, Valencia CES (Ave. category)  
**Dr. Elvira Diones** – Principal, Sibulan CES (large category)

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT : **SERIES OF ACTIVITIES RELATIVE TO THE PILOT TESTING OF  
INSTRUCTIONAL SUPERVISORY MANUAL**

DATE : September 9, 2022

1. Attached is Regional Memorandum No. 0767 s. 2022 dated September 6, 2022 titled, **Series of Activities Relative to the Pilot Testing of Instructional Supervisory Manual**.
2. The above-named personnel are directed to join the said activity on September 21, 2022 at 2:00 o'clock in the afternoon for the Soft Launching of the Manual of Instructional Supervision (MIS) and the Orientation of Division MIS Core Team on September 22-23, 2022 at Ecotech Center, Sudlon, Lahug, Cebu City.
3. For details, see attached communication.
4. Travelling and other expenses relative to the attendance of the activities, shall be charged to Division/School MOOE/local funds, subject to the usual government accounting and auditing rules and regulations.
5. For the information, guidance and compliance of all concerned.