



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A

## AUTHORITY TO TRAVEL

**CONTROL NO.**

1196

**REGION: 7**

**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**


<b>Date of Filing</b>	October 6, 2022
<b>NAME &amp; Designation</b>	<b>ARLENE A. PEPITO</b> - Education Program Specialist II-ALS
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b>	To the Turn over of ALS equipment from Mr. Luther M. Gargar former ALS Mobile Teacher to Mr. James Al Paira.
<b>Activity Organized/ Sponsored by</b>	Department of Education Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	October 7, 2022
<b>Please Check</b>	<input checked="" type="radio"/> Official Business <input type="radio"/> Official Time
<b>Venue/Destination</b>	Fatima Elementary School, Sta. Catalina Dist. I, Sta. Catalina Neg. Or.
<b>Expenses Covered</b>	Travelling and other related expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	PSF Funds/Division/Local MOOE Funds

**Recommending Approval:**

  
**NILITA L. RAGAY, EdD**  
OIC-ASDS & CID Chief

Date: \_\_\_\_\_

**Approved:**

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

Date: 10/7/22



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL  
SANTA CATALINA DISTRICT I  
MANALONGON, STA. CATALINA NEGROS ORIENTAL

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October 3, 2022

**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Division of Negros Oriental  
Dumaguete City

Thru:

**SONNY V. UY**  
Public Schools District Supervisor  
Sta. Catalina District I

Sir:

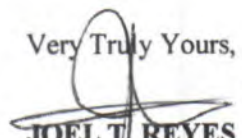
Good Day!

May I request permission from your good office that we will invite Mrs. Arlene Pepito to be with us this coming Friday, 10:00 A.M., October 7, 2022 at Fatima Elementary School, Sta. Catalina District I during the turning over of ALS equipment from Mr. Luther M. Gargar former District ALS Mobile Teacher to Mr. James Al Paira.

We believe that her presence on this occasion is very important as the Division In-charge of ALS Classes in our district so that she can witness the turning over of ALS equipment to the reliever of Mr. Luther M. Gargar, former District ALS Mobile Teacher to the current District ALS Mobile Teacher, Mr. James Al Paira. .

Hoping this letter will merit your kind approval to our request..

Very Truly Yours,

  
**JOEL T. REYES**  
SP-I FATIMA ES