



Republic of the Philippines  
Department of Education

RELEASED  
022-1768  
08 JUL 2022  
SECTION

**AUTHORITY TO TRAVEL**


**CONTROL NO.**

825

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

<b>Date of Filing</b>	July 7, 2022
<b>NAME &amp; Designation</b>	<b>DENNIS CHARL F. ANDALAJAO - SEPS</b>
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b>	Provide Technical Assistance to PSDS on private school's S.O. forms and other S.O. related requirements of Private Schools under their district; Provide T.A. to Arjune LC-Sibulan on Establishment of School Branch.
<b>Activity Organized/ Sponsored by</b>	DepEd Regional Office VII
<b>Period Covered (Inclusive of Travel Time)</b>	July 7, 2022 <i>Note: Services during Saturdays and Sundays and Holidays entitle to a COC upon submission of duly accomplished Daily Time Records (Form 48).</i>
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Sibulan District 1 Office, Sibulan, Negros Oriental/Arjune Learning Center, Sibulan Branch
<b>Expenses Covered</b>	Travelling, food, venue, accommodation, training fee and other expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	<b>Division MOOE</b>

**Recommending Approval:**  
  
**RACHEL B. PICARDAL, Ed. D.**  
Chief SGOD  
Date: 7/7/2022

**Approved:**  
  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Date: 7/7/22