



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED  
 NO.: 022-2032  
 DATE: AUG 09 2022  
 BY: [Signature]  
 REC'D: SECTION

ANNEX A

**AUTHORITY TO TRAVEL**

CONTROL NO:

943

REGION: VII  
 BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

<b>Date of Filing</b>	August 8, 2022
<b>NAME</b>	DR. NILITA L. RAGAY
<b>Position/Designation</b>	OIC-ASDS/CES-CID
<b>Permanent Station</b>	SDO of Negros Oriental-Curriculum Implementation Division (CID)
<b>Purpose of Travel</b>	To attend the Virtual Planning Conference with the CID chiefs on Lesson Plan Preparation
<b>Activity Organized/ Sponsored By</b>	CLMD-Regional Office
<b>Period Covered (Inclusive of Travel Time)</b>	August 8, 2022
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Via MS Teams
<b>Expenses Covered</b>	Travel and other incidental expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE/local funds

**Recommending Approval:**

*[Signature]*  
**NILITA L. RAGAY EdD**  
 OIC-ASDS/CES-CID

Date: August 8, 2022

**Approved by:**

*[Signature]*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
 Schools Division Superintendent

Date:



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Republic of the Philippines  
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Office of the Regional Director

REGIONAL MEMORANDUM

No. \_\_\_\_\_ s. 2022

**VIRTUAL PLANNING CONFERENCE WITH THE CID CHIEFS ON LESSON PLAN PREPARATION**

To: Schools Division Superintendents

1. This Office, through the Curriculum and Learning Management Division (CLMD) will conduct a Virtual Planning Conference with the CID chiefs on Lesson Plan Preparation via MS Teams on August 8, 2022 at 3:00 o'clock in the afternoon.
2. The activity aims to discuss matters relative to the preparation of lesson plans of the teachers.
3. Participants to the said activity are the 20 CID chiefs of the Schools Division Offices and the CLMD chief, with Assistant Regional Director Crispin A. Sanpauling.
4. Immediate dissemination of, and compliance with this Memorandum is directed.

**SALUSTIANO T. JIMENEZ EAD, JR., CESO V**  
Director IV  
Regional Director

